

## GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

MONDAY 16 JANUARY 2017  
7.00 PM

Bourges/Viersen Room - Town Hall

### AGENDA

Page No

1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of Meeting Held on**

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- 25 October 2016 – Sustainable Growth and Environment Capital Scrutiny Committee
- 16 November 2016 – Joint Meeting of the Scrutiny Committees and Commissions – Budget Phase 1

4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. **Growth, Environment and Resources Scrutiny Committee Terms of Reference and Work Programme**

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6. **Local Transport Plan Programme of Capital Works for 2017/2018**

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7. **Environment Policy and Action Plan**

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8. **Biodiversity Strategy: Progress Report 2015/2016**

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**Emergency Evacuation Procedure – Outside Normal Office Hours**

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**Committee Members:**

Councillors: J Peach (Chairman), C Harper (Vice Chairman), R Brown, M Cereste, A Ellis, J A Fox, M Jamil, D King, E Murphy, N Sandford and M Sims

Substitutes: Councillors: S Allen, R Ferris, D Fower and S Lane

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [paulina.ford@peterborough.gov.uk](mailto:paulina.ford@peterborough.gov.uk)



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**MINUTES OF A MEETING OF THE SUSTAINABLE GROWTH AND ENVIRONMENT  
CAPITAL SCRUTINY COMMITTEE  
HELD IN THE BOURGES/VIERSEN ROOMS, TOWN HALL  
ON 25 OCTOBER 2016**

**Present:** Councillors Peach (Chairman), C Harper (Vice Chairman),  
R Brown, S Allen, D King, M Sims, A Ellis, N Khan MBE,  
M Jamil, N Sandford, JA Fox

**Also Present:** Representing the Scrutiny Commission for Rural Communities:  
Councillors John Fox, J Whitby, H Fuller  
Henry Clark and Philip Nuttall – Independent Co-opted Members  
Councillor D Sanders, Mayor  
Councillor Barkham  
Councillor Okonkowski

**Officers Present:** Simon Machen, Corporate Director, Growth and Regeneration  
Gemma Wildman, Principal Planning Officer  
Edward Dade, Senior Planning Officer  
Anne Keogh, Housing and Strategic Planning Manager  
Caroline Hannon, Senior Housing Strategy and Enabling Officer  
James Collingridge, Amey Partnership Manager  
Paulina Ford, Senior Democratic Services Officer

**Chairman's Announcement**

The Chairman welcomed Members of the Scrutiny Commission for Rural Communities who were in attendance for item 5, Peterborough Local Plan Further Draft and advised that whilst they would be allowed to take part in the discussion they would not be allowed to vote. The Committee were also informed that a request to move item 7 to item 6 had been received from the Officer presenting item 7, Community Infrastructure Levy Governance Proposals & Infrastructure Delivery Schedule Update 2016. In accordance with Part 4, Section 1 – Council Standing Orders, Paragraph 3.1, the Chairman agreed to the request and therefore item 7 would now become item 6 on the agenda.

**1. Apologies for Absence**

Apologies were received from Councillor Cereste and Councillor Allen was in attendance as substitute.

**2. Declarations of Interest and Whipping Declarations**

Councillor David Sanders was in attendance and advised that he had no declarable interest in item 5, Peterborough Local Plan Further Draft.

**3. Minutes of Meetings held on 8 September 2016**

The minutes of the meeting held on 8 September 2016 were approved as an accurate record.

#### **4. Call in of any Cabinet, Cabinet Member or Key Officer Decisions**

There were no requests for call-in to consider.

#### **5. Peterborough Local Plan Further Draft**

The Principal Planning Officer introduced the report which provided the Committee with an overview of the draft version of the Peterborough Local Plan Further Draft in advance of public consultation in December 2016. It was brought to the attention of the Committee that this was the draft stage only in order to approve submission to Cabinet and public consultation would follow.

The following members of the public were in attendance and had registered to speak, each person was allowed 3 minutes to speak.

Dale McKean - Resident of Eye outlined his concerns regarding the growth of Eye as follows:

- As a resident of the village he was concerned about the impact on the local infrastructure, including the school and doctors surgery.
- In 2010 over 1270 residents objected to the last local plan consultation and were against further growth in Eye village.
- The plan for 305 houses was changed to 185 houses of which only 100 had been built.
- Eye Surgery was already full and would need support from the planning system to accommodate the level of growth which had also been identified by the NHS.
- The local school was already full and further school places would be required.
- The road through Eye was already used as a rat run and traffic would increase as further development took place. There was already much concern amongst residents about children's safety.
- Concern was expressed that the two options mentioned in policy LP38 on page 82 had not been fully explored to understand the impact on the infrastructure in Eye.

Barry Nicholls – Local Consultant made the following comments:

- Deliverability was falling short with approximately only half of planned properties being built.
- There was concern about the level of council land that seemed to have taken precedent over others that was being considered as a better alternative. Smaller private plots would be quicker to turn around than larger plots and council owned land.
- The areas highlighted within the Flood Risk Assessment were challenged and it was requested that these areas should be reconsidered as part of this plan as potential sites for development.
- A secondary list of additional sites should be formulated in the event that some of the original sites were not passed following consultation.

The Corporate Director, Growth and Regeneration was also in attendance with the Principal Planning Officer who responded to comments and questions raised by Members. A summary of responses included:

- There was 10 years left on this plan and the early review was being undertaken to extend it for a further 10 years to 2036.
- Smaller sites would make planning the infrastructure more difficult.
- There was no foundation to the statement regarding private sector having better delivery than the public sector as demonstrated by the Great Haddon development for which planning permission was granted in 2014, however the Section 106 had not yet been

signed and no building work has commenced despite the best efforts of the Council to move this forward.

- Schools across Peterborough were approaching capacity and therefore the impact on school place availability would be the same in all areas. The Planning Team worked very closely with the Schools Infrastructure Team to ensure forward planning of investment in those areas likely to be affected to address the need for additional school places.
- Forward planning for the transport infrastructure of the city was important for any new developments.
- Flood risk was a primary constraint on where development could happen. There were significant areas of land to the East of the city where development could not take place due to flood risk.
- There were 1342 new homes built and completed in 2014-15, the highest number in the city since 1989 however the pace of growth was reliant on demand.
- Peterborough had the fourth highest housing stock growth annually of any city in the UK.
- More detailed information on infrastructure investment would become available as the plan progressed and moved on from the draft stage once the actual sites had been identified.
- Other documents available relating to the overall growth of the city should be read alongside the Peterborough Local Plan Further Draft to gain a better understanding of the whole picture, including the Local Transport Plan, Schools Organisation Plan, Health & Wellbeing Strategy and Environment Action Plan as although this was a robust and comprehensive plan it only covered land use.
- Members were concerned that the Peterborough Local Plan Further Draft concentrated on growth rather than regeneration.
- Clarification was provided as to what a Local Plan was. The Local Plan was a land use planning document that set out where new growth would predominantly take place and the associated infrastructure requirements. It also had a set of associated policies which were about controlling land use and development. Therefore regeneration of existing townships and redevelopment of existing areas fell outside of the remit of the Peterborough Local Plan Further Draft. However regeneration of some city centre areas had taken place examples of which were the former hospital site and Fletton Quays. The Community Infrastructure Levy was available for investment in areas where regeneration was required such as Bretton.
- Land banking by developers and land owners was discussed as reasons for non-delivery of houses, however it was explained to Members that there could be several reasons such as supply and demand controlling market prices and taxation.
- Transport across the city needed to be reconsidered including rail and traffic to and from the new sites during construction as well as after and this would be included later.
- Concern was expressed over water supplies in the city being adequate for future development as Peterborough had been highlighted as an area which could be subject to water stress in the future. It was confirmed that this had been taken into account in the Local Plan.
- There had been a change in government national policy as to the definition of Gypsy and Traveller and the term now only referred to someone who travels. Following surveys carried out using the new definition it was identified that there was no need for further new Gypsy and Traveller sites.
- Members referred to the environmental sustainability and energy efficiency of new houses as outlined in the Core Strategy and sought assurance that this would be reflected in any future new developments. Members were assured that the quality of new housing would need to be of a high standard, however government policy had changed since the Core Strategy had been put in place and the Code for Sustainable Homes no longer existed and had been replaced by Building Regulations. The use of renewable energy was difficult to achieve given the changes to the feed in tariff. Funding previously available was no longer in place to cover aspects of work that exceed building regulations and therefore it was difficult to insist that developers build higher standards of sustainable homes. The

Carbon Challenge pilot site had been built using such funding however government policy had since changed.

- There was a requirement to have more growth in the city and was therefore important to have a Local Plan in place. If a Local Plan was not in place speculative developers would be able to build where they liked. Speculative developers tended to target reasonable sized villages with unwanted and unplanned developments, therefore causing a significant impact on the communities infrastructure.
- General consensus was to retain the Brewery Tap in any redevelopment in the North Westgate area.
- Members commented that the city centre would benefit from the addition of a large department store.
- Members expressed concern about the deliverability of the Peterborough Local Plan Further Draft and the impact on rural communities.
- Members were informed that a secondary list of sites was not required as the Local Plan was frequently reviewed.

Councillor Sanders was in attendance and made the following comments:

- People were generally unhappy with the state of schools in Peterborough and also the state of the roads. More work needed to be done before further new developments commenced.
- There were still remaining houses to be built from the existing Local Plan.
- The state of the roads in and around Eye were poor and current developments had been poorly designed with little space for parking cars.
- The people of Eye in previous consultations had stated that they did not want further growth in Eye.
- The high street in Eye flooded in the winter and therefore additional housing would cause further problems.
- The school and doctors surgery in Eye were already full and therefore further development in Eye would only impact further on this situation.

## **RECOMMENDATIONS**

The Committee endorse the Peterborough Local Plan Further Draft and recommend to Cabinet for approval with the following recommendations:

1. That Cabinet take into consideration the impact of growth on infrastructure including:
  - a. School Places. There is already a lack of school places within the authority and further development will cause further pressure. Cabinet need to ensure that future provision is addressed prior to development taking place.
  - b. Health Care. The health care system is already overstretched and there is a lack of places at doctor's surgeries. Cabinet need to ensure that the impact of a growing population is taken into account for future provision.
  - c. Transport. Concern has been raised with regard to the impact on the local road network and the need for sustainable transport.
2. The Committee asked Cabinet to ensure that any new developments deliver high quality and sustainable housing.
3. In addition to the above recommendations the Committee recommend that Cabinet put a strategy in place to support investment in the renewal of existing district centres and the 'Can-do area'.

4. The Committee also ask that Cabinet works to ensure that existing sites with planning permission are developed.

Councillor Sanders, Councillor Whitby and co-opted Members Henry Clarke and Philip Nuttall left the meeting at 8:20pm.

## **6. Community Infrastructure Levy Governance Proposals & Infrastructure Delivery Schedule Update 2016**

The Senior Planning Officer introduced the report which asked the Committee to consider the establishment of governance arrangements for managing the Community Infrastructure Levy (CIL) receipts and to provide an updated Infrastructure Delivery Schedule.

CIL which was adopted in 2015 was a tax that developers paid in proportion to the amount of floor space that was built. The money was then used to deliver the strategic infrastructure for the growth of the town.

The Principal Planning Officer and the Corporate Director, Growth and Regeneration responded to comments and questions raised by Members. A summary of responses included:

- Members were referred to page 190 of the report to show examples of investment in areas such as the 'Can do Area'.
- Where funds were allocated to Parish Councils a cheque was sent to them and they then arranged how to spend the money.
- Additional support would be given to assist those areas without a Parish Council. The role of the Community Capacity Manager would be to act as a gate keeper between the Council and the communities.
- Ward Members would need to work collaboratively with their community to identify the local community investment priorities and pull together a list of projects.
- Members expressed concern with regard to the mechanisms that would be put in place to facilitate the list of community investment priorities.
- Clarification was sought as to the difference between Section 106 and CIL. Section 106 was a legal agreement between the Council and the developer and is principally used to deliver site specific mitigation and onsite infrastructure. CIL was money that is levied at a set rate and is used to delivery more strategic types of infrastructure and did not necessarily relate to a specific development. CIL did not apply to major urban extensions such as Great Haddon.
- Members were reminded that the purpose of CIL was there to provide the infrastructure to deliver growth.
- Members sought clarification as to what a Neighbourhood Plan was. A Neighbourhood Plan was a plan specifically drawn up by a Town or Parish Council or a Neighbourhood Forum.

### **RECOMMENDATION**

The Committee endorse the Community Infrastructure Levy Governance Proposals & Infrastructure Delivery Schedule Update 2016 and recommend to Cabinet for approval.

### **ACTIONS**

The Corporate Director for Growth and Regeneration to update Councillor Sandford of the progress with the Croyland Road Crossing.

## **7. The Draft Peterborough Housing Strategy 2016 to 2021**

The Housing and Strategic Planning Manager introduced the report which provided the Committee with an overview of the emerging Housing Strategy 2016-21 and invited comments from the Committee on the proposed content and format.

The Housing and Strategic Planning Manager responded to comments and questions raised by Members. A summary of responses included:

- Members highlighted the need to reduce homelessness in Peterborough and queried whether it had been given sufficient priority within the strategy. Members were informed that issues regarding temporary accommodation and homelessness were being raised as a key priority through the Housing Strategy and it was a national issue not just a Peterborough issue. The Council also had a Homelessness Strategy which sat underneath the Housing Strategy which was a separate document focussing on tackling homelessness.
- Members were informed that approximately 12 months ago there had been a scrutiny task and finish group set up to review the Housing Strategy and a particular focus of the group had been the provision of social housing. One of the recommendations that came out of the review was that the Council start to build affordable housing to help to meet the demand for social housing. Since then the Council had set up a Joint Venture Company with Cross Keys Homes to build a range of housing tenures including affordable housing within the city.
- The Devolution proposals had still to be finalised but within the proposal one of the key strands was a £100M fund for investment in affordable housing. Peterborough would be seeking to access their share of this fund.
- The Council regularly chased developers with planning permission regarding undeveloped sites to try and persuade them to bring forward development however there was a limit to the powers available to make the developer start building as the land was owned by the private sector. Compulsory purchase was an option however the landowner would have to be compensated.
- Members referred to Priority Three which mentioned “Maximising the energy efficiency of existing housing particularly in rural areas”. Members were advised that there were various schemes available and the contact for improved energy efficiency in rural areas was Sharon Malia, Housing Programme Manager who could advise on which schemes were available.
- Approximately 1/3 of all new houses built in the city were affordable houses with the percentage being built on each individual site varying. The type of provision on each site would be according to need with the greatest demand being for two bedroomed properties.

### **RECOMMENDATION**

1. The Committee endorse the draft Peterborough Housing Strategy 2016 to 2021 and recommend it to Cabinet for approval.
2. The Committee also recommend that Cabinet note the following concerns of the Committee:
  - a. Homelessness is a growing issue and that the Council should continue to make reducing this a priority.
  - b. There is a lack of affordable housing and the Council should deliver more affordable homes through initiatives such as the new housing company with Cross Keys.
  - c. There are a number of empty and derelict properties with planning permission and the Council should do everything within its power to address this.

Councillor Fuller left the meeting at 8.50pm.

## **8. Task and Finish Group Report on the Review of the Amey Street Cleansing Contract**



Councillor Peach, Chairman of the Task and Finish Group introduced the report. The report provided the Committee with details and the outcome of a review undertaken by the cross party Task and Finish Group into the Amey Street Cleansing contract.

The Chairman thanked the Amey Partnership Manager for his assistance in compiling the report.

Members welcomed the report and commented that it was a good report.

The Amey Partnership Manager responded to comments and questions raised by Members. A summary of responses included:

- Clarification was sought on the meaning of the word “lengthsman”. A lengthsman was an operative who would manually clean the streets in a particular area throughout the day.
- Amey were currently meeting their targets for street cleansing and therefore had not received any fines.
- With regard to recommendation 8 and litter picks, Members requested that the bags of litter be collected quickly once the litter pick had been completed.
- Gluttons were still available for use by Parish Councils but insurance would need to be put in place before they could be used.

## **RECOMMENDATIONS**

The Committee endorsed the report of the Task and Finish Group and agreed to the recommendations from the Task and Finish Group for presentation to Cabinet on 7 November 2016 for approval. The recommendations being:

### **Recommendation 1**

That a three month trial take place using a glutton and a sweeper instead of a sweeper and manual litter pick, this trial will be carried out around the Sarjeant Street area and adjoining streets. These areas have been chosen as they have particularly high levels of litter but also have the inherent issues of parked cars preventing the sweepers from cleaning.

### **Recommendation 2**

To undertake waste composition analysis of litter bins we feel are being used for household or trade waste to try and ascertain where the waste is coming from and prosecute where able. Amey will look to understand where litter bins outside commercial properties / flats are becoming full through black bags or other trade waste. Where these are identified the bags and bins will be emptied to look for any evidence that can be used to prosecute the individuals.

### **Recommendation 3**

Increased enforcement publishing fines to deter further actions of this nature. Through doing this we will target high littering areas across the city for days of action, we would look for the Prevention and Enforcement Service team to support such activities and fine individuals for littering. Before any enforcement activities are carried out we would like residents to be informed through newspaper articles and social media of the potential fines and that we will now be proactively looking to catch individuals. We would like to publicise the names of any residents that are fined to ensure the message that we will not tolerate littering is sent out.

### **Recommendation 4**

Areas of high parking density to have a trial to move the cars on the day the sweeper will attend to see if this can increase levels of cleanliness. We propose to trail this scheme in Oxford Street. All residents will be made aware of what days the street will be swept by a mail

drop to all houses and also on street signage. The scheme will work by agreeing a day to suspend the double yellow lines on one side of the road so cars can park on that side and allow the sweeper to cleanse the whole street.

#### **Recommendation 5**

To implement a 2 man hit squad which will have a van and equipment to respond to high level littering issues as they arise on a daily basis. These areas will be identified through current knowledge of high litter streets and also calls for service. The team will work Monday - Friday and can be diverted to any area of the city as is required to meet demand.

#### **Recommendation 6**

Educate both children and adults around why littering is unacceptable and the costs that this is having on the authority is key. There needs to be clear and concise messages sent out through various mediums to ensure all residents understand that littering is an anti-social behaviour and to instil pride in the area they live in. We want to see officers work with Community Leaders and Community connectors to ensure the message is distributed in the correct way and can be understood by all.

#### **Recommendation 7**

It was noted that on a regular basis the road sweepers will cleanse a street and then the refuse collection is carried out causing more litter. We would like to see the sweeper rounds coordinated with the refuse collection to ensure they are carried out following collections. We would also ask that all crews are reminded that if they drop any litter following collection it is cleaned up before they leave the street.

#### **Recommendation 8**

Ward councillors to proactively support and promote volunteer groups in their areas to carry out litter picks, this will be teamed with Amey providing litter pickers and bags so that the litter picks can be carried out safely. Amey will liaise directly with the groups to supply the litter pickers and also to arrange removal of the litter collected following the event.

#### **Recommendation 9**

It was recognised that some of the streets as you leave the city centre are classified as a 'Low' frequency clean but they still have the volume of foot fall from residents leaving the city centre. As such we would like Amey to identify the worst streets as you leave the city centre and look to have the number of visits to these streets increased with some needing attention at least once per day.

#### **Recommendation 10**

Liaise with probation to see if they could assist in complimenting the current Amey service and offer extra litter picking in areas of high demand. This could come under the umbrella of 'Project Clean Peterborough'. Amey to liaise with probation to offer litter picking equipment and help with removing the waste following litter picks.

#### **Recommendation 11**

Look to increase the level of street cleansing on areas bordering the city centre this is following our visit and regular issues raised within the area of Millfield and South / North Gladstone.

#### **Recommendation 12**

Further ongoing discussions with Amey to look at economies of scale to see if the unit rate could decrease if the amount of work going through were to increase.

**9. Forward Plan of Executive Decisions**

The Committee received the latest version of the Council's Forward Plan of Executive Decisions containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

**ACTIONS AGREED**

The Committee noted the Forward Plan of Executive Decisions.

**10. Work Programme for 2016/17**

Members considered the Committee's Work Programme for 2016/17 and discussed possible items for inclusion.

**ACTION AGREED**

The Committee noted the work programme for 2016/2017.

The meeting began at 7.00pm and ended at 9.11pm

CHAIRMAN

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**MINUTES OF THE JOINT MEETING OF THE SCRUTINY COMMITTEES AND  
COMMISSIONS  
HELD IN THE COUNCIL CHAMBER- TOWN HALL  
ON 16 NOVEMBER 2016**

**Present:** Councillors J Peach (Chairman), K Aitken, A Ali, S Allen, L Ayres, R Bisby, R Brown, J Bull, CAV M Cereste, OMRI OSSI, A Dowson, A Ellis, H Fuller, JA Fox, JR Fox, C Harper, A Iqbal, M Jamil, D King, N Khan MBE, S Martin, B Rush, N Sandford, A Shaheed, M Sims, A Sylvester J Whitby,

**Also Present:** Co-opted Member for Scrutiny Commission for Rural Communities: Keith Lievesley,  
Councillor Holdich, Leader of the Council and Cabinet Member for Education, Skills and University, and Communications  
Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health  
Councillor Walsh, Cabinet Member for Communities and Environment Capital  
Councillor Elsey, Cabinet Member for Waste and Street Scene  
Councillor Seaton, Cabinet Member for Resources  
Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development  
Councillor Casey, Cabinet Advisor to the Cabinet Member for City Centre Management, Culture and Tourism (Culture and Recreation)  
Councillor Lamb, Cabinet Member for Public Health  
Councillor Stokes, Cabinet Advisor for Children's Safeguarding and Education  
Councillor Goodwin, Cabinet Member for City Centre Management, Culture & Tourism

**Officers Present:** Gillian Beasley, Chief Executive  
Alison Stuart, Assistant Director of Legal and Democratic Services  
Wendi Ogle-Welbourn, Corporate Director of People and Communities  
Lou Williams, Service Director Childrens Services & Safeguarding  
Terry Reynolds, Service Director for Education  
Dr Liz Robin, Director of Public Health  
Adrian Chapman, Service Director, Adult Services & Communities  
Steven Pilsworth, Service Director, Financial Services  
Andy Tatt, Head of Peterborough Highway Services  
Howard Bright, Head of Growth  
Paulina Ford, Senior Democratic Services Officer

The Chair welcomed everyone present and explained that the purpose of the meeting was to provide an opportunity for all Members of each Scrutiny Committee and Commission to

scrutinise Phase 1 of the 2017/18 Budget, Medium Term Financial Strategy to 2026/27 and the Council Tax Support Scheme as part of the formal consultation process before being presented to Cabinet on 5 December 2016 and Full Council on 14 December 2016.

### **1. Apologies for Absence**

Apologies were received from Councillor Fower, Councillor Over, Councillor Shearman, and Councillor Lillis. Councillor Serluca was in attendance as substitute for Councillor Over.

The following co-opted members also sent apologies: Alistair Kingsley, Miranda Robinson, Paul Rossi, Henry Clark and Phillip Nuttall. David Whiles, Chairman for Healthwatch Peterborough also submitted apologies.

Apologies for absence were also received from Councillor Smith, Cabinet Member for Children's Services, Kim Sawyer, Director of Governance, John Harrison, Corporate Director Resources and Simon Machen, Corporate Director, Growth and Regeneration.

### **2. Declarations of Interest and Whipping Declarations**

Governance, Appendix 5 of the Budget Book

Gillian Beasley, Chief Executive declared an interest by way of caution relating to two matters within the Governance section which were the shared Chief Executive arrangement with Cambridgeshire County Council and LGSS Law which provided services to Cambridgeshire County Council under the Legal services recruitment and retention of staff section.

### **3. Budget 2017/18 and Medium Term Financial Plan to 2026/27**

The Cabinet Member for Resources gave a brief introduction to the Medium Term Financial Strategy and Budget.

Each section of the budget was then taken in order according to how it was presented in the Budget Book. Each section was introduced by the relevant Cabinet Member before taking questions from the Committee.

Questions and observations were made around the following areas:

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
3	Introduction of the Budget Strategy Council Tax	<p>Under the Executive Summary it states in order to reach a balanced budget £8.9 million of the Grant Equalisation (GE) reserve will need to be used.</p> <p>Why it is that £8.9 million is different to the number in the Summary of Phase 1 budget proposals table on page 7 of the agenda paper.</p> <p>How much is the GE Reserve and is this a new reserve?</p> <p>How good is the Council at collecting Council Tax and business rates? Members also sought assurance that everything was being done to collect them.</p>	<p>The exact figure for the amount of GE Reserve used is £8.853 million but was rounded up to one decimal place in the Executive Summary.</p> <p>The strategy for the use of the reserve was approved by Council in March. Through early achievement of savings £11 million pounds was put into a reserve to cushion the impact of grant reductions. Due to the savings that had come forward to balance the budget next year there is a need to use £8.853 million of that reserve which is less than originally planned, therefore some of the £11 million is available to support the 2018/2019 budget.</p> <p>Phase 2 of the MTFS will have the full breakdown of the reserve and the formal report from the Chief Finance Officer on the adequacy of the reserves. This is a new reserve which was approved by Council in March because of the additional savings that had been achieved. There is also the balance which is aimed to be kept at £6 million.</p> <p>The target for collection of Council Tax this year is 1% above the previous year and the Council were already ahead of the target. The published figures for Council Tax collection were as of 31 March. The ultimate collection rate was around 98% or more and was continuously under review.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>What are the inflation assumptions?</p> <p>How many other councils were raising tax and how many were taking the Adult Social Care precept?</p> <p>Some Members questioned why the budget was being presented in two Phases and felt that there was little information in the Phase One budget document.</p> <p>Members sought clarification on monies from Capital Assets that go back into running costs. Where did they come from and how were they calculated.</p>	<p>The information was not available but the specific assumptions could be circulated after the meeting.</p> <p>It was unknown how many other councils would take the 2%. However since the government had withdrawn the support that they were previously giving far more councils had taken the 2%.</p> <p>With regard to the Adult Social Care precept in the first year which was last year 95% took the extra 2%.</p> <p>In previous years there had been one budget which meant that nothing could be put in place until March. Presenting the budget in two phases allowed savings to be made earlier which assisted in dealing with future challenges.</p> <p>When Capital Assets were sold in the past the money could only be used on Capital Assets. This had now changed and the money from the sale of Capital Assets could now be used to fund revenue expenditure. A disposal list would be brought forward in Phase 2 to show how the money feeds through to the revenue expenditure.</p>
<p>The Committee noted this section of the budget.</p> <p><b>ACTION</b></p> <p>The Cabinet Member for Resources to provide the Committee with the inflation assumptions.</p>			



Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
4.	People and Communities  Appendix 2 (Pages 13 – 19 Budget Book) (Pages 25 – 31 Agenda pack)	Members sought clarification as to how much additional investment would be needed to provide placements for unaccompanied asylum seeking children in the Councils care. Was the figure of £600K quoted accurate?	There had been a significant increase in unaccompanied asylum seeking children in the city which had led to unit costs going up. The figure quoted was currently the best estimate.
		Was there a problem with bed blocking and if so should the council be putting money aside to alleviate the problem.	The Council did not have a problem with bed blocking. There was a bed blocking problem but it was not with patients that the Council were responsible for. The Council worked as part of a system and in terms of the home support delivery service and reablement service the Council worked with health colleagues and the hospital to assist with any issues.
		Members sought clarification as to what the additional 2% Adult Social Care precept would be spent on.	There would be investment into Adult Social Care some of which had been agreed in the previous budget including extra funding due to additional clients and also the money which had to be put in last year because of the national living wage. There would also be additional investment as part of the Better Care Fund projects. These investments would not be possible without the precept and were within the government guidance.
		Should the Council invest more money in supporting the cities primary schools?	The overall level of funding across all authorities for schools was determined by central Government and the total amount was based on a census of the number of pupils that were in schools. The Government then sets rules on how that money could be distributed and there was only a small degree of local flexibility. If the Council decided to use that flexibility, how it was used would have to be agreed by the Schools Forum. The flexibility and room for

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>What up take and projected savings would there be through the Digital Front Door project.</p> <p>Did the project have an impact on staff and were any redundancies expected as a result of the project.</p> <p>What was the cost to the Adult Social Care budget from the increase in the national living wage and other legislation?</p>	<p>manoeuvre was limited.</p> <p>The project was not a digital by default project it provided service users the option to engage with the Council digitally. By more people engaging digitally it then ensured that staff had more time and opportunities to provide intensive support to those who needed it most. It was not about reducing the head count it was about managing the demand differently.</p> <p>The legislation was coming in over a number of years and therefore the cumulative impact was not yet known. An extra £500,000 would need to be put into the budget next year to cover the expected costs for the national living wage.</p>	
<p>The Committee noted this section of the budget.</p>			
<p>5. Resources including Strategic Commissioning and Partnerships</p> <p>Appendix 3 (Pages 20 – 25 Budget Book) (Pages 32 – 37 Agenda Pack)</p>	<p>What would have been the extra cost incurred if another authority had signed the contract for the lease of the St Michael's Gate properties. What impact would this have had on the services in the city?</p> <p>If the Council are working on other solutions to the problem of homelessness so that the Council can move away from the Stef and Phillips agreement would this not then allow other authorities to still</p>	<p>The forecast pressure on the budget for the provision of bed and breakfast accommodation for the homeless would have been £2 million.</p> <p>A series of areas would have been impacted if the Council had not signed the contract for the lease of St Michael's Gate. This would have included provision of housing, school places, adult social care costs, children's services costs and the impact on the health care system including GP's.</p> <p>The Council would not be terminating the agreement with Stef and Phillips until the national scene changed. The Council would not leave those properties for another authority to occupy.</p>	

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		come into the city and use the properties.	
		Members welcomed the news that the park attendants were to be restored and sought clarification as to why they had only been restored during the winter period.	<p>The rationale behind the decision was that there was always staff in the park during the summer months. The reason for reinstating them was because there was an increased element of antisocial behaviour which would not go away during the winter months.</p> <p>The attendants going back into the park would be trained and would have the powers to deal with anti-social behaviour and issue fines.</p>
		It was noted that an additional £100k would be put into the budget for shrub cutting. In some other authorities this service had been passed down to the Parish Councils. Can the Parish Councils take on ground maintenance or does the service have to be delivered by Amey.	Parish Councils can take on this service. Amey were responsive to people taking on this service and the use of gluttons have been made available to Parish Councils.
		Members congratulated the Cabinet Member for Waste and Street Scene for the U turn on shrub cutting and for listening to the residents.	
		Members sought clarification on why the internal audit partnership with Cambridge City Council and South Cambridgeshire District Council was no longer workable which would result in a loss of income.	The Council currently ran a shared service with Cambridge City Council and South Cambridgeshire District Council but those two councils were currently starting to work more closely with Huntingdonshire District Council in a number of areas. It was indicated that internal audit would be one of the services considered but it was not deemed beneficial to Peterborough to have a four way partnership.

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>If the council does not continue to work with Cambridge City Council and South Cambridgeshire District Council could the Council sell the service outside of Peterborough.</p>	<p>All options were being looked at and the Head of Internal Audit has contacted other neighbouring authorities to see if they would consider a partnership but so far nothing had come of this.</p> <p>Commercialisation of services was a big change and the Council had picked up a lot of income from doing this.</p>	
<p>The Committee noted this section of the budget.</p>			
<p>6. Growth and Regeneration Appendix 4  (Pages 26 – 29 Budget Book) (Pages 38 – 41 Agenda Pack)</p>	<p>Have the Council considered using the beneficial rates of interest to invest in long term investments.</p> <p>Has the LED lighting replacement programme been completed and if not could it be speeded up.</p> <p>Other authorities were using lamp posts to use other technology, how was the Council progressing the use of this in the city.</p>	<p>Councils could borrow at low rates through the Public Works Loan Board. All opportunities were investigated where with adequate security the Council might be able to lend that on and make a margin. This would also give the organisation it was lending to a beneficial rate.</p> <p>The light replacement programme had another three years to run. The programme had started in the 'Can do Area' and would progress throughout the city. Workshops and events would be held in each area to advise people of what was happening.</p> <p>There will be a report to the January meeting of the Growth, Environment and Resources Scrutiny Committee. The new technology being put into the street lamps will be capable of using Wi-Fi but this was for use at a later stage.</p>	

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		Is it true that Hawksworth Securities could start work on North Westgate in 12 months and how much of North Westgate does Hawksworth Securities own.	Hawksworth Securities own about 20% of the site in separate parcels but not enough to deliver the scheme they were putting forward. They would not be able to start a scheme in 12 months' time.
		The Hawksworth scheme included a cinema and they are stating that the viability of the scheme was reliant on the cinema. Planning permission had also been given to Queensgate for an additional cinema. Could the Council have refused permission for this additional cinema.	No the Council could not have refused permission and this was upheld following a Judicial Review.
		<p data-bbox="636 719 1182 813">Members sought clarification as to why there was a saving of £686k for concessionary bus fares.</p> <p data-bbox="636 1154 1182 1279">Are the Council able to monitor how many people have concessionary bus passes and how many people actually use them.</p>	<p data-bbox="1203 719 1911 980">The savings had come about by undertaking an analysis of the number of concessionary fare journeys taking place each year and the fact that the use of bus passes had been lower than predicted partly because the age for concessionary bus pass eligibility had increased in line with the pensionable age for women. The savings reflected the actual level of demand for concessionary bus travel.</p> <p data-bbox="1203 1019 1911 1114">Stage Coach were a commercial entity and the Council did try and regulate their charges where possible.</p> <p data-bbox="1203 1154 1911 1248">The Council only pay for the journeys taken and the Council had access to records of how many people had taken journeys using a concessionary bus pass.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>Members sought clarification as to why the reduction in budget for highway maintenance schemes for one year to 2017 of £450k had now been extended to March 2022 at a further £450K per year. Members felt that this would have a detrimental effect on some roads and pathways which were already in bad condition. Members requested that this not be extended.</p> <p>Councillor Khan seconded by Councillor Ellis made a recommendation to Cabinet that the reduction in the budget of £450,000 for the highway maintenance programme should not be extended until March 2022 and remain at October 2017 as originally agreed with a view to reconsidering it again in 2018/2019.</p> <p>Councillor Sandford seconded by Councillor Shaheed put forward an amendment to Councillor Khan's recommendation to change the wording to: It is recommended that Cabinet investigate the feasibility of not extending the reduction in the budget of the £450,000 for the highway maintenance programme to March 2022 and remaining at October 2017 as originally agreed.</p>	<p>Road and pathways maintenance had not stopped and were continuing to be repaired and were assessed on a safety basis. Maintenance and safety of residential streets was paramount and an extra £250k a year would be put into maintenance of residential areas to undertake preventative work. The £450k savings would be from the lower category residential roads.</p> <p>Members were advised that if the recommendation was agreed it would leave a gap in the savings of £450,000.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>Following a vote (2 in favour 20 against), the amendment was DEFEATED.</p> <p>Following a vote on Councillor Khans original recommendation (7 in favour 18 against), the original recommendation was DEFEATED.</p>	
		Do the Cabinet have any plans to change the amount of public transport subsidy.	No.
		Were other Local Authorities coming through Peterborough City Council to use Skanska and if so how much income were the Council receiving from this service.	Other Local Authorities were coming through Peterborough City Council to use Skanska. The figures for income from this were not available at the meeting.
		<p>Will there be any capital receipts from the Community Asset Transfer Programme yet.</p> <p>Members commented that the Lindens had been gifted to the city in 1950 and sought clarification as to whether the Council were able to dispose of the building as it was gifted to the city.</p> <p>Members recommended using the Invest to Save fund in bringing forward the LED light replacement scheme around the city to bring forward the anticipated savings.</p>	<p>The disposal list will be published in Phase Two of the budget. Phase One did not take into account any bids from organisations. The process was ongoing and too premature to answer.</p> <p>If a building is gifted to the city and is a Council asset then the Council can dispose of it as it wishes. No one had come forward as yet to purchase it.</p> <p>The Invest to Save fund was already being used for this scheme. The length of the scheme was due to the fact that several thousands of LED replacement lights were required and they were not all available at the same time.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
The Committee noted this section of the budget.			
7. Governance  Appendix 5 (Page 30 – 32 Budget Book) (Pages 42 to 44 Agenda Book)	Members sought clarification as to why there was a proposal to increase the salary of each lawyer by one pay grade at a time when savings were needed to be made.	The Legal team won the Local Government Legal Team of the Year award in 2015 which has resulted in other local authorities poaching members of the legal team from Peterborough. If the Council were unable to recruit at the current rate it would mean having to go out to external lawyers at a much more costly rate. The proposed salary increase would hopefully provide an incentive to encourage staff to remain working at Peterborough City Council.	
	Members noted that under the member allowances scheme it stated that there could also be some savings arising through an increase in car parking fees for Members. How significant would those savings be.	This had not been discussed yet and would be reported to the Cross Party Budget Working Group.	
The Committee noted this section of the budget.			
8. Staff Implications  Appendix 6 (Pages 33 Budget Book) (Page 45 Agenda Pack)	No comments or questions were made on this section of the budget.		
The Committee noted this section of the budget.			



Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
10.	Council Tax Support Scheme  Page 47 Appendix C of the Agenda Pack	No comments or questions were made on the Council Tax Support Scheme.	The Director of Finance provided a brief introduction and explanation around the Council Tax Support Scheme.
The Committee noted this section of the budget.			
11	<b>General Comments, any overall recommendations and Conclusion</b>		
	There were no further comments, questions or recommendations.		

The Chair thanked all members of the Scrutiny Committee and Commissions for attending the meeting and the Cabinet Members and Directors for attending and responding to the questions.

CHAIRMAN

The meeting began at 6.00pm and ended at 8.06 pm

<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM NO. 5</b>
<b>16 JANUARY 2017</b>	<b>PUBLIC REPORT</b>

## Report of the Director of Governance

Contact Officer – Paulina Ford, Senior Democratic Services Officer

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## GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE TERMS OF REFERENCE AND WORK PROGRAMME

### 1. PURPOSE

- 1.1 To provide the Committee with the Terms of Reference for the Growth, Environment and Resources Scrutiny Committee which was established by Council at its meeting on 12 October 2016 and to note the draft work programme for the remainder of the 2016/2017 municipal year.

### 2. RECOMMENDATIONS

- 2.1 That the Committee notes the Terms of Reference for each of the newly established Scrutiny Committees attached at Appendix 1 of the report and in particular the Terms of Reference for the Growth, Environment and Resources Scrutiny Committee.
- 2.2 That the Committee notes the work programme for the Growth, Environment and Resources Scrutiny Committee for the remainder of the 2016/2017 municipal year attached at Appendix 2 and;  
following this meeting and subsequent meetings reviews the work programme to ensure it reflects the remit of the Committee as stated in the Terms of Reference at Appendix 1.
- 2.3 That the Committee appoints Parish Councillor Keith Lievesley as a non-voting Co-opted Member to represent the rural area on this Committee for the remainder of this municipal year and the 2017/2018 municipal year. Appointment to be reviewed at the beginning of the 2018/2019 municipal year and then annually going forward.
- 2.4 That the Committee considers appointing an additional Parish Councillor, Richard Clarke, as nominated by Parish Council Liaison to one of the four available non-voting Co-opted Member positions. Should this appointment not be approved then it is recommended that the Committee appoints Parish Councillor Richard Clarke as a substitute for the nominated Co-opted Member as recommended in recommendation 2.3.

### 3. BACKGROUND

- 3.1 At the annual meeting of Council on 23 May 2016 the Council agreed to establish a Committee Review Group to undertake a review to provide an effective and efficient committee structure to ensure delivery of the Councils functions. Following the review the Committee Review Group presented a report to Council on 12 October 2016 for approval which recommended the establishment of the following four Scrutiny Committees from 1 January 2017:
- a) Children and Education Scrutiny Committee (to replace Creating Opportunities & Tackling Inequalities Scrutiny Committee)
  - b) Adults and Communities Scrutiny Committee (to replace Strong and Supportive Communities Scrutiny Committee)
  - c) Health Scrutiny Committee (to replace Scrutiny Commission for Health Issues)

- d) Growth, Environment & Resources Scrutiny Committee (to replace Sustainable Growth & Environment Capital Scrutiny Committee)

Council agreed to the recommendations which meant that from 1 January 2017 the Scrutiny Commission for Rural Communities would no longer exist. Each new committee will consist of 11 councillors. The Children and Education Scrutiny Committee will also include statutory co-opted members. Each committee also has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing a rural area to ensure the voice of the rural communities are reflected. The nomination will be decided by the Parish Council Liaison Meeting. The Adults and Communities Scrutiny Committee will also have the function of the Crime and Disorder Scrutiny Committee and will include within its remit Adult Social Care which was previously within the remit of the Scrutiny Commission for Health Issues.

- 3.2 This Committee has replaced the Sustainable Growth and Environment Capital Scrutiny Committee and the terms of reference and functions of this Committee can be found in Appendix 1 attached.

#### **4. WORK PROGRAMME 2017**

- 4.1 In accordance with the Constitution, Scrutiny Committees are responsible for setting their own work programme and as agreed at Council on 12 October 2016 each Scrutiny Committee must now take account of matters which affect the rural area. In implementing their work programme, Scrutiny Committees should ensure that the Parish Council Liaison Meeting has been consulted on matters related to predominately rural or Parish Council issues.

- 4.2 A draft work programme which shows the items which are currently scheduled for the remainder of the 2016/2017 municipal year and transferred from the Sustainable Growth and Environment Capital Scrutiny Committee, is attached at Appendix 2. The work programme also includes any relevant items transferred from the Scrutiny Commission for Rural Communities.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 5.1 Council agenda – 12 October 2016 and minutes  
Council agenda – 14 December 2016

#### **6. Appendices**

- 6.1 Appendix 1 – Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference  
Appendix 2 – Draft Work Programme 2017

## **Section 4 – Overview and Scrutiny Functions & Terms of Reference**

### **1. OVERVIEW AND SCRUTINY COMMITTEES**

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

### **2. TERMS OF REFERENCE**

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

<b>1.</b>	<b>Children and Education Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b>  Eleven, none of whom may be a Cabinet Member.	<b>Chairman and Vice-Chairman</b>  Appointed by Council.
	<b>Quorum:</b>  At least half the Members of the Committee (including voting co-opted members).	<b>Co-opted Members to be appointed by the Committee/Council</b>  Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic diocese representative; and (c) 2 parent governor representative.  No more than four non-voting members.
	<b>Functions determined by Council</b>  1. Children’s Services including a) Social Care of Children; b) Safeguarding; and c) Children’s Health. 2. Education, including a) University and Higher Education; b) Youth Service; c) Careers; and d) Special Needs and Inclusion. 3. Adult Learning and Skills	
	<b>Functions determined by Statute</b>  All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.	

<b>2.</b>	<b>Adults and Communities Scrutiny Committee</b>	
	<p><b>No of Elected Members appointed by Council:</b></p> <p>Eleven, none of whom may be a Cabinet Member.</p>	<p><b>Chairman and Vice-Chairman</b></p> <p>Appointed by Council.</p>
	<p><b>Quorum:</b></p> <p>At least half the Members of the Committee.</p>	<p><b>Co-opted Members to be appointed by the Committee/Council</b></p> <p>No more than four non-voting members.</p>
	<p><b>Functions determined by the Council</b></p> <ol style="list-style-type: none"> <li>1. Adult Social Care;</li> <li>2. Safeguarding Adults;</li> <li>3. Housing need (including homelessness, housing options and selective licensing);</li> <li>4. Neighbourhood and Community Support (including cohesion, community safety and youth offending) and;</li> <li>5. Equalities</li> </ol>	
	<p><b>Functions determined by Statute</b></p> <p>To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;</p>	

<b>3.</b>	<b>Health Scrutiny Committee</b>	
	<p><b>No of Elected Members appointed by Council:</b></p> <p>Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board..</p>	<p><b>Chairman and Vice-Chairman</b></p> <p>Appointed by Council.</p>
	<p><b>Quorum:</b></p> <p>At least half the Members of the Committee.</p>	<p><b>Co-opted Members to be appointed by the Committee/Council</b></p> <p>No more than four non-voting members.</p>
	<p><b>Functions determined by the Council</b></p> <ol style="list-style-type: none"> <li>1. Public Health;</li> <li>2. The Health and Wellbeing including the Health and Wellbeing Board; and</li> <li>3. Scrutiny of the NHS and NHS providers.</li> </ol>	
	<p><b>Functions determined by Statute</b></p> <p>To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations</p> <p>To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)</p>	

4.	<b>Growth, Environment and Resources Scrutiny Committee</b>	
	<b>No of Elected Members appointed by Council:</b> Eleven, none of whom may be a Cabinet Member.	<b>Chairman and Vice-Chairman</b>  Appointed by Council.
	<b>Quorum:</b>  At least half the Members of the committee.	<b>Co-opted Members to be appointed by the Committee/Council</b>  No more than four non-voting members.
	<p><b>Functions determined by the Council</b></p> <ol style="list-style-type: none"> <li>1. City Centre Management;</li> <li>2. Tourism, Culture &amp; Recreation;</li> <li>3. Libraries, Arts and Museums;</li> <li>4. Environmental Capital;</li> <li>5. Economic Development and Regeneration including Strategic Housing and Strategic Planning;</li> <li>6. Transport, Highways and Road Traffic;</li> <li>7. Flood Risk Management;</li> <li>8. Waste Strategy &amp; Management;</li> <li>9. Strategic Financial Planning;</li> <li>10. Partnerships and Shared Services; and</li> <li>11. Digital Services and Information Management.</li> </ol>	
	<p><b>Functions determined by Statute</b></p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview &amp; Scrutiny (England) Regulations 2011 No. 697).</p>	



**3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY**

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

**POLICY DEVELOPMENT AND REVIEW**

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

**SCRUTINY**

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
  - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer;
  - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
  - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

**CRIME AND DISORDER**

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
  - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
  - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
  - (d) Consider any crime and disorder matters referred by any Member of the Council.

**HEALTH ISSUES**

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
  - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
  - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
  - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
  - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
  - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
    - i) An explanation of the matter reviewed or scrutinised;
    - ii) A summary of the evidence considered;
    - iii) A list of the participants involved in the reviews; and
    - iv) An explanation of any recommendations made.
  - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.

- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;
- (a) Any substantial development of the health service in Peterborough; or
  - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the health service in its areas and may refer proposals to the Secretary of State in certain circumstances.

## **FLOOD RISK MANAGEMENT**

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
  - (b) May invite those authorities responsible for flood risk management to comment on the matter;
  - (c) Request information from them to enable it to carry out its responsibilities; and
  - (d) Make reports or recommendations and request a response from flood risk management authorities.

## **4. MEMBERSHIP**

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.

### **CO-OPTEEES**

- 4.2 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.3 The Children and Education Scrutiny Committee shall include in its membership the following representatives, with full voting and call-in rights on education matters only:
- (a) 1 Church of England diocese representative;
  - (b) 1 Roman Catholic diocese representative; and
  - (c) 2 parent governor representatives.

- 4.4 Where the Scrutiny Committee deals with other matters, the representatives in paragraph 4.3 above shall not vote on those other matters, though they may stay in the meeting and speak.

## **5. QUORUM**

- 5.1 The quorum for a scrutiny committee shall be that more than half the Members must be present. The calculation of the quorum shall include any voting co-opted members of the Committee.

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Meeting Date	Item	Indicative Timings	NOTES
<b>16 January 2017</b> <i>Draft Report 15 Dec</i> <i>Final Report 4 Jan</i>	<b>Growth, Environment and Resources Scrutiny Committee Terms of Reference and Work Programme</b>  <b>Contact Officer: Paulina Ford</b>		
	<b>Local Transport Plan Programme of Works 2017/18</b>  To consider the Local Transport Plan Programme of Works for 2017/2018.  <b>Contact Officer: Lewis Banks / Andy Tatt</b>		
	<b>Environment Action Plan and Policy</b>  <b>Contact Officer: Jennifer Barrett</b>		
	<b>Biodiversity Strategy Refresh</b>  <b>Contact Officer: James Fisher</b>		
	<b>Forward Plan of Executive Decisions</b>  That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		
<b>8 February 2017</b> <b>(Joint Meeting of the Scrutiny Committees)</b>	<b>Budget 2017/18 and Medium Term Financial Strategy to 2026/27 Phase Two</b>  To scrutinise the Executive's proposals for the Budget 2017/18 and Medium Term Financial Plan 2026/27.  <b>Contact Officer: John Harrison/Steven Pilsworth</b>		

Meeting Date	Item	Indicative Timings	NOTES
<b>23 March 2017</b> <i>Draft Report 1 March</i> <i>Final Report 13 March</i>	<b>Proposed Submission Local Plan</b>  <b>Contact Officer: Gemma Wildman</b>		
	<b>Status Report and proposed action plan to increase recycling</b>  <b>Contact Officer: Richard Pearn</b>		
	<b>Final Housing Strategy</b>  <b>Contact Officer: Caroline Hannon/Anne Keogh</b>		
	<b>Verge Parking Working Group Report</b>  <b>Contact Officer: Andy Tatt</b>		Requested by Officer on 12 December 2016
	<b>Final Biodiversity Strategy</b>  <b>Contact Officer: James Fisher/Darren Sharpe</b>		
	<b>Forward Plan of Executive Decisions</b>  That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.  <b>Contact Officer: Paulina Ford, Senior Democratic Services Officer</b>		

<b>Possible Items for Future Meetings</b>	<b>Contact Officer</b>
<p><b>Road Scene</b></p> <p>To scrutinise the Councils forward plan for highway &amp; public realm improvements in relation to rural areas</p> <p>Contact Officer: Andy Tatt</p>	<p>Transferred from Scrutiny Commission for Rural Communities work programme</p>
<p><b>Rural Economy – Opportunity Peterborough</b></p>	<p>Transferred from Scrutiny Commission for Rural Communities work programme</p>
<p><b>Leisure and Recreation in the Countryside</b></p> <p>Contact Officer: Lisa Roberts</p>	<p>Transferred from Scrutiny Commission for Rural Communities work programme</p>
<p><b>Farms Estate Action Plan</b></p> <p>Contact Officer: Jo Gresty</p>	<p>Transferred from Scrutiny Commission for Rural Communities work programme</p>

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<b>GROWTH, ENVIRONMENT AND RESOURCES COMMITTEE</b>	<b>Agenda Item No. 6</b>
<b>16 JANUARY 2017</b>	<b>Public Report</b>

<b>Report of the Corporate Director Growth and Regeneration</b>		
<b>Contact Officer</b>	Lewis Banks, Principal Transport Planning Officer	Tel. 317465
	Andy Tatt, Head of Peterborough Highway Services	Tel. 453469

## **LOCAL TRANSPORT PLAN PROGRAMME OF WORKS 2017/18**

### **1. PURPOSE**

- 1.1 The purpose of the report is to provide information regarding the Local Transport Plan (LTP) Programme of Works 2017/18 to the Committee before being submitted to the Cabinet Member for Growth, Planning, Housing and Economic Development.

### **2. RECOMMENDATIONS**

- 2.1 To consider the proposed LTP Programme of Works for 2017/18 and to comment on the programme prior to its submission to the Cabinet Member for Growth, Planning, Housing and Economic Development.

### **3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO**

- 3.1 The report links closely to the following corporate priorities:

- Drive growth, regeneration and economic development
- Improve educational attainment and skills
- Safeguard vulnerable children and adults
- Implement the Environment Capital agenda
- Support Peterborough's culture and leisure trust Vivacity
- Keep all our communities safe, cohesive and healthy
- Achieve the best health and wellbeing for the city

- 3.2 The report falls within the Cabinet portfolio of Growth, Planning, Housing and Economic Development.

### **4. BACKGROUND**

- 4.1 The Department for Transport (DfT) calculates the block allocation for highways maintenance for each local authority using a need based formula. This is based on several factors including; total road length by classification and condition; the number of bridge structures and whether they require significant maintenance or strengthening; and the number of street lighting columns over 40 years old. The block funding for small integrated transport improvement schemes is also available for supporting development in less prosperous areas; improving road safety statistics; public transport patronage; traffic congestion; accessibility; and tackling pollution.

- 4.2 The Council expects to be awarded a total transport settlement of £4,485k for 2017/18 comprising of £1,407k Integrated Transport Block Grant and £3,078k Capital Maintenance Block Grant.

- 4.3 In addition to the £4,485k in 4.2 the Council is expected to continue to allocate additional funding of £1,223k to support the maintenance of the highway network, which has been included in the transport funding allocation detailed in Table 1 below:

**Table 1- Proposed Allocation of Funding**

<b>2017-18 Programme Categories</b>	<b>£k</b>
LTP Integrated Transport Block	£1,407
Highways Maintenance	£2,761
Street Lighting Maintenance	£500
Bridge Maintenance	£1,040
<b>Total</b>	<b>£5,708</b>

- 4.4 The Council budget for 2017/18 has not yet been finalised and it should be noted that the programme of works included in this document forms an outline proposal. In addition to this, under Devolution this funding will be devolved to the new Combined Authority so the total amount could change. The Combined Authority is due to make the decision on this funding in February 2017. The number of schemes delivered will be adapted as further information regarding the funding available for the programme becomes clear. As with the development of this programme schemes will be added or deleted as required based on a clear “needs based” prioritisation exercise.

## **5. KEY ISSUES**

- 5.1 To consider the details of the indicative programme of works proposed to be carried out in 2017/18 for the following reasons:

The street lighting maintenance allocation will be utilised alongside the ongoing LED project to maximise efficiencies through the delivery of associated street lighting works as part of the LED delivery programme. The LED project will see 17,000 street lights upgraded to energy-efficient LEDs in the next three years. The replacement programme will be rolled out a ward at a time across the whole city with the initial upgrades taking place in North, Park and Central wards. The project will include the continuation of the Parkway Road Lighting Strategy that will see lighting improved at parkway junctions and removed between parkway junctions to realise both energy and maintenance cost savings.

Annex 1, the Integrated Transport Plan block funding enhances the network for all forms of transport and is calculated following assessments, in addition to being aligned to the Council’s Local Sustainable Transport Fund programme.

Annexes 2 and 3, Highway Maintenance Programme and Bridge Maintenance Programme, are undertaken on an assessment basis as the Council has a legal obligation under the Highways Act 1980 to maintain the public highway network in a safe and passable condition.

The Council budget for 2017/18 has not yet been finalised and it should be noted that the programme of works included in this document forms an outline proposal. The number of schemes delivered will be adapted as further information regarding the funding available for the programme becomes clear. As with the development of this programme schemes will be added or deleted as required based on a clear “needs based” prioritisation exercise.

## **6. IMPLICATIONS**

- 6.1 The Highways Act 1980 puts a duty on local authorities to maintain the highway network. This requires that the highway has to be maintained so that it is reasonably passable by the ordinary traffic of the area. Failure to identify a timely programme of works could result in a risk that the authority may not meet its legal duty to maintain the highway.

Additionally, failure to identify a timely programme of works could result in the Council being

unable to deliver the 2017/18 LTP allocation in full. This may result in a reduced LTP allocation for subsequent financial years, impacting negatively on the authority's highway network. In addition the legal implications of not approving the spend outlined in this document and the annexes may mean that the Council cannot meet the requirements of the Local Transport Plan 4, which sets out the strategic transport and highway priorities for Peterborough following a substantial period of consultation with stakeholders and partners.

The legal and financial implications of approving the LTP Programme of Works 2017/18 are that the highway network can be maintained thereby meeting the statutory duty to maintain the highway, and improvements can be carried out using grant funding from DfT, thereby meeting the objectives set by the Local Transport Plan 4.

The programme relates to the city as a whole and therefore the implications are city-wide.

## **7. CONSULTATION**

7.1 The Long Term Transport Strategy 2011-2026 and Local Transport Plan 4 2016-2021 were adopted by the Council on the 27 January 2016 following extensive consultation with a wide range of stakeholders. The new document has been revised to align with current Council priorities and strategies whilst clearly defining how we will align with national transport goals. Appropriate consultation will be undertaken on individual schemes in the programme as required.

## **8. NEXT STEPS**

8.1 The programme will be submitted to the Cabinet Member for Growth, Planning, Housing and Economic Development for approval through a Cabinet Member Decision Notice.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Peterborough Local Transport Plan 4 (2016- 2021)  
<http://www.peterborough.gov.uk/ltp>

## **10. APPENDICES**

- 10.1
- The 2017/18 Integrated Transport Programme (Annex 1)
  - The 2017/18 Highway Maintenance Programme (Annex 2)
  - The 2017/18 Bridge Maintenance Programme (Annex 3)

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## Annex 1 - Integrated Transport Programme 2017/2018

Draft Budget Head	Scheme	Description	Budget
Public Transport	Bus stop upgrades including Real Time Passenger Information (RTPi)	<b>Construction:</b>	£250,000
		Northborough Lincoln Rd adj Packhorse Inn bus border	
		Bretton Way adj Copeland bus border	
		Bretton Way adj Ringwood bus border	
		Eastfield Rd opp Whalley St bus border	
		Eastfield Rd opp Princes Gardens bus border	
		Eastfield Rd adj Broadway bus border	
		Eastfield Rd opp Wheatsheaf Pub bus border	
		Eastfield Rd adj Wheatsheaf Pub bus border	
		Eastfield Rd opp no 361 bus border	
		Eastfield Rd adj Reeves Way bus border	
		<b>Design and construct:</b>	
		Barnack nr The Terraces (match funding from Parish Council)	
		Barnack nr the cemetery	
Gresley Way, North Bretton nr Ravensthorpe Primary School x 2			
<b>Total</b>			<b>£250,000</b>
Walking and Cycling	Cycle Network	Eastfield Road phase 3 corridor scheme including creation of advisory cycle lanes	£270,000
		Whittlesey Road phase 1 design and construction: Footway widening to improve off-road walking and cycling and an upgrade of a zebra crossing near Aldi	£147,000
		Westfield Road signals design	£20,000
	Cycle Parking	Corner of Gunthorpe Rd and Coniston Rd. A number of other locations city wide TBC	£10,000
	Walking infrastructure schemes	Deeping St James footway improvements, building up the bank to level the footway	£20,000
		Design of Kingsley Road footway improvements to improve the pedestrian environment	£30,000
		Creation of a pedestrian island on Park Crescent and Broadway	£50,000
	<b>Total</b>		
Network Management	Congestion "hot spot" treatment, Intelligent Transport Systems (ITS) and Variable Message Signs (VMS)	Wisbech Road nr Gas Lane, Thorney: Removal of local pinch point adjacent to bus stop to improve visibility, safety and reduce congestion	£20,000
<b>Total</b>			<b>£20,000</b>
Local Safety Schemes		Camera sites to be updated to digital	£100,000
	Safer Roads		
	Safer Journeys To School (SJTS)	Gresley Way, North Bretton nr Ravensthorpe Primary School creation of signalised crossing West Lake Avenue crossing upgrade near Hampton Vale Primary School	£250,000 £100,000
<b>Total</b>			<b>£450,000</b>
Accessibility	Accessibility and mobility improvements	Bus station improvements - minor improvements to footways and carriageway	£20,000
	Dropped Kerb Programme	City wide locations	£40,000
Rights of Way Improvement Plan (ROWIP) implementation		Various rights of way improvements across the authority area.	£20,000
Innovative Travel		Electric vehicle charging posts in the city centre. 5 additional standard charging posts and 1 rapid charging post	£50,000
Business Grant Scheme		Match funding sustainable infrastructure for businesses to support sustainable travel including cycle parking, electric vehicle charging posts etc	£10,000
<b>Total</b>			<b>£140,000</b>
<b>Total Integrated Transport Programme for 2016/2017</b>			<b>£1,407,000</b>

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**ANNEX 2 - HIGHWAY MAINTENANCE PROGRAMME 2017/18**

**LTP £1,918k (Indicative budget)**

Ward	Street	Description	Estimated Cost	Comments	
Park/East	Eastfield Road (surfacing Joint south of Newark Ave to Broadway Jct)	Carriageway surface dressing treatment	£ 487,366.00	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.	
Orton Longueville	Malborne Way (Herlington to Jct 2)				
Orton Waterville	Goldhay Way (Surfacing joint south of Sissley to Misterton T/L's)				
Barnack	B1443 (Uffington Rd, Barnack to SD joint at King Street)				
West	Holywell Way, East (Penyale to Thorpe Rd)				
East/Eye, Thorney & Newborough	Parnwell Way (Oxney Rd to Jct 8)				
North	Bourges Blvd (Jct 41 Taverners/Westfield Jct 42 Maskew Ave, <b>both directions</b> )				
North	Bourges Blvd (Jct 42 Maskew Ave Jct to Jct 18 A47/Lincoln Rd, <b>both directions</b> )				
Glington & Castor	A15 Werrington Bypass (two sections east of Glington Rbt)				
Gunthorpe/Eye, Thorney & Newborough	A16 Spalding Road (A47 Rbt to LCC/PCC Boundary)				
Glington & Castor	Rippons Drive (east) - Retread				
East	Padholme Road (Carr Road to Newark Road roundabout)	Resurface carriageway	£ 415,000.00	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.	
Paston & Walton	Mountstevens Avenue (Zebra crossing near school to Fulbridge Road)		£ 300,630.00		
Ravensthorpe	Jct 62 roundabout Bretton Way/Gresley Way)		£ 200,860.00		
Orton Waterville & Orton Longueville	Oundle Road jct Lady Lodge Drive		£ 152,124.00		
Eye, Thorney & Newborough	B1167/B1040 Thorney crossroads		£ 204,252.00		
Wittering	Old Leicester Road jct Kings Cliffe Road, Wansford		£ 45,000.00		
Eye, Thorney & Newborough	Werrington Bridge Road (place to place resurfacing)		£ 92,768.00		
Eye, Thorney & Newborough	Whittlesey Road, Thorney		Reserve Scheme		£ -
Stanground South	Junction 4 roundabout		Reserve Scheme		£ -
					£ -
		Scheme support inc design	£ 20,000.00		
			<b>£ 1,918,000.00</b>		

**PCC Capital £613k (Indicative budget)**

Ward	Street	Description	Estimated Cost	Comments
West	Thorpe Wood Road (Jct 15 A47/A1260 to Joint south of Woodman Pub)	Carriageway micro- asphalt surface treatment	£ 305,355.00	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.
Ravensthorpe	Axiom Avenue (Cranford Drive to End)			
Glington & Castor	Beech Road (Helpston Road to Oak Road)			
Glington & Castor	Chestnut Close (Beech Road to End)			
Glington & Castor	Oak Road (Elm Crescent to End)			
Glington & Castor	Elm Crescent (Oak Road to Beech Road)			
Glington & Castor	Welmore Road (Peakirk Road to Ashburn Close)			
Glington & Castor	Scotts Road (Welmore Road to Vergette Road)			
Glington & Castor	Neaverson Road (Scotts Road to Holmes Road)			
Glington & Castor	Holmes Road (Vergette Road to End)			
Glington & Castor	Walker Road (Scotts Road to Holmes Road)			
Glington & Castor	Vergette Road (Holmes Road to End)			
Barnack	B1443 Glington Road (Towgood Close (joint) to Woodgate)			
Park/Central	Granville Street (Dogsthorpe Road to Park Road)			
Park	Huntly Grove (Dogsthorpe Road to Park Road)			
North	Cambridge Avenue (Lincoln Road to Silverwood Road)			
Gunthorpe	Gunthorpe Road (Rydall Court to A15 Jct 21)	Footway slurry seal surface treatment	£ 122,620.00	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.
West	Ringwood (Bretton Way to End)			
Paston & Walton	Guthlac Ave (Croyland Road to End)			
East	Cycleway Parnwell (Saltersgate to Finchfield)			
Park	Vere Road (St Pauls Road to Alexandra Road)			
Park	Northfield Road (St Pauls Road to Exeter Road)			
Park	Pevenill Road (St Pauls Road to Alexandra Road)			
North	Scotney Street (Lincoln Road to Crown Street)			
North	Crown Street (Lincoln Road to No 200)			
North	Tennyson Road (south side) (Fulbridge Road to No 47)			
North/Park	St Pauls Road (Lincoln Road to Fulbridge/Pevenill Road)			
North	Link path (Burns Close to St Pauls Road)			
North	St James Avenue (Portland Avenue to End)			
North	Portland Avenue (St Pauls Road to Shakespeare Avenue)			
North	Lister Road (Portland Avenue to Cowper Road)			
North	Cowper Road (St Pauls Road to Lister Road)			
North	Gilpin Street (St Pauls Road to Rock Road)			
North/Park	York Road (Lincoln Road to Alexandra Road)			
North/Park	Rock Road (Lincoln Road to Alexandra Road)			
North	Anthony Close (entire length)	Footway resurfacing	£ 35,025.00	
West	Longthorpe Green (Holywell Way to end)	Footway resurfacing	£ 35,000.00	
		Safety fence inspections/work	£ 50,000.00	
		Capital Gullies	£ 65,000.00	
			£ -	
			<b>£ 613,000.00</b>	

**Footway Slab replacement Ring fenced £230k (Indicative budget)**

Ward	Street	Description	Estimated Cost	Comments
West	Harewood Gardens (Suffolk Close to Upton Close)	Footway slab replacement	£ 47,225.00	The delivery of some proposed schemes may be affected by other work including utility projects being carried out on the Peterborough City Council highway network and may have to be deferred from the programme for this financial year. Should this be the case then the reserve scheme will be will be delivered or another scheme brought forward assuming funding needs are met.
Bretton	Flaxland (Benland and up cycleway)		£ 31,550.00	
Ravensthorpe	Atherstone Avenue (Buckland Close to Bradwell Road)		£ 112,775.00	
East	Norman Road		£ 35,450.00	
			£ -	
			£ -	
			£ 3,000.00	
Consultant support			<b>£ 230,000.00</b>	

**Reserve Scheme**

To be delivered during 17/18 assuming budget can be found, otherwise to be deferred to future year

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## Annex 3 - Bridges Programme 2017/2018

Description	LTP Budget
<b>Rural Improvement Schemes</b>	<b>£30,000</b>
Safety Improvements to minor substandard structures	£ 30,000.00
<b>Bridge Strengthening Package</b>	<b>£335,000</b>
A1139 Route joint replacement and associated works	£ 125,000.00
A1260 Route joint replacement and associated works	£ 125,000.00
Corfe Avenue Walton deck refurbishment	£ 85,000.00
<b>Major Improvements Package</b>	<b>£675,000</b>
Nene Thorpe Half joint durability improvement	£ 150,000.00
Wansford Bridge parapet rebuild	£ 400,000.00
Town River bridge elevation painting	£ 100,000.00
Subway Improvements	£ 25,000.00
<b>Total</b>	<b>£1,040,000</b>

Note: The scope of work within the project may vary within the indicated budget such that the overall budget is not exceeded.

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 7</b>
<b>16 JANUARY 2017</b>	<b>Public Report</b>

<b>Report of the Corporate Director for Growth and Regeneration</b>		
<b>Contact Officer</b>	Charlotte Palmer - Environment, Transport and Future City Manager	<i>Tel. 453538</i>
	Richard Kay - Head of Sustainable Growth Strategy	<i>Tel. 863795</i>

## **ENVIRONMENT POLICY AND ACTION PLAN**

### **1. PURPOSE**

- 1.1 The purpose of this report is to provide the Committee with the opportunity to comment on an emerging review of the Council's environment policy framework.
- 1.2 The current citywide (i.e. greater than just the City Council) Environment Capital Action Plan (adopted April 2014) expired at the end of 2016. Separately, the Environment Capital Major Policy was adopted in 2010 and as such is becoming outdated and no longer fit for purpose. Work has been undertaken, in consultation with the Cabinet Member for Communities and Environment Capital, to replace all existing environment related policies and plans with two new environment policy documents. Both documents are currently in their draft stage. The first is simply an updated version of the existing citywide document and the second is a document that focuses on the policy position, achievements and targets specific to just the Council (and which feeds off the citywide version). All targets contained within the second document have been provided by the relevant officers and as such will be a true reflection of what the Council is able to commit to within existing resources and anticipated grant funding.

### **2. RECOMMENDATIONS**

- 2.1 The Committee is asked to note the report and provide comments accordingly.

### **3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO**

- 3.1 This report directly contributes to the objectives and outcomes contained in the Sustainable Community Strategy and, in particular, the aspiration to 'create the UK's Environment Capital'.
- 3.2 The report falls within the Cabinet portfolio of Communities and Environment Capital.

### **4. BACKGROUND**

- 4.1 The Creating the UK's Environment Capital Major Policy was adopted in 2010. The city's first Environment Capital Action Plan was adopted in 2014, which incorporated Council and city wide targets to 2016. A monitoring report detailing progress made against these targets will be published on our website shortly.

The two proposed documents, which are attached to this report in draft format, are intended to set out the policy and plan for how the Council's Strategic Priority will be achieved by different city stakeholders. This approach demonstrates how delivering the Priority makes sense economically, how it makes the city more resilient to change and how it improves our health and wellbeing based on the internationally recognised concept of One Planet Living. This is a vision of a sustainable world where people lead healthy, happy lives within their fair share of the earth's resources covering ten different interconnected themes: Zero Carbon Energy;

Sustainable Water; Land Use and Wildlife; Sustainable Materials; Local and Sustainable Food; Zero Waste; Sustainable Transport; Culture and Heritage; Equity and Local Economy and; Health and Wellbeing.

The documents are intended to be a true reflection of what the Council and city stakeholders are able to commit to within existing and anticipated resources and allow us to understand what these resources are. Crucially, whilst the documents are being led and developed by the Council, the city plan is owned by the city with the aim of delivering this shared priority. The adoption of these documents will allow us to move purposefully forward. The challenge thereafter will be to address how we collectively, as a city, fill the gap between 2020 and the 2050 vision. The documents are broken down into three key areas for each theme:

	<b>Environment Action Plan: City-wide 2016 - 2020</b>	<b>Environment Action Plan: Peterborough City Council 2016 - 2020</b>
<b>A vision to 2050</b>	Intended to be truly visionary. At this stage we do not know if this target is possible but after adoption we will continue to focus effort on undertaking more in depth research into each theme area establishing the trajectory and revising the vision if necessary.	This area remains the same across both documents.
<b>Context</b>	This section details some highlights of activities that have taken place throughout the duration of the first Environment Capital Action Plan.	This section includes facts that allow the theme to be seen in context and highlights some achievements by the Council so far. It also highlights existing policies and strategies adopted by the Council that directly or indirectly support the thematic area.
<b>Targets to 2020</b>	This section brings together targets that, in the vast majority of cases, already exist across partner organisations in the city.	These targets will be, in the vast majority of cases, those that exist already across the Council. If they are additional they focus on research or seeking funding which we aim to deliver by working with partners including local and national universities. Therefore these targets do not require additional resource. Note: This document also contains a clear and concise policy statement detailing the Council's commitment.

## 5. KEY ISSUES

- 5.1 Within the scope of this Committee's responsibilities, Members are asked to note the content of this report.

## 6. IMPLICATIONS

- 6.1 For the city to achieve its environmental aspirations, it must show a strong and evidenced track record of environmental achievement backed by a focus on addressing areas for improvement. This report provides documentation that will ensure Peterborough is able to direct existing resources with a consistent approach.

## 7. CONSULTATION

- 7.1 Public consultation on the two documents is planned to commence from the 23<sup>rd</sup> January 2017 for three weeks. The responses received as part of the public consultation will be reviewed and fed into the documents as appropriate prior to consideration (and adoption) by Cabinet and Full Council.

## 8. NEXT STEPS

8.1 Feedback from the Committee will be reported to Cabinet at its meeting in March where Cabinet will be asked to recommend the document for adoption at Full Council.

**9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 N/A.

**10. APPENDICES**

10.1 Appendix A – Environment Action Plan: City-wide 2016 – 2020

Appendix B – Environment Action Plan: Peterborough City Council 2016 - 2020

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# (Draft) Environment Action Plan: City-wide



This plan highlights the targets of different stakeholders working together in Peterborough

Theme / 2050 Vision	Achievements to date	Our targets to 2020
<p><b>Zero Carbon Energy</b></p> <p>No net carbon emissions from energy consumption, achieved through high energy efficiency and renewable energy.</p>	<ul style="list-style-type: none"> <li>Peterborough's per capita CO2 emissions have reduced from 8.1 (2005) to 5.7 tonnes (2014).</li> <li>We have the 4th highest number of domestic solar PV installations in Great Britain. More than 500 homes have taken advantage of a <a href="#">free solar PV</a> scheme saving an average of £200.</li> <li>Charity <a href="#">PECT's Eco Framework</a> for schools helps embed knowledge of sustainability issues into classes. 97% of schools in Peterborough currently deliver eco education activities.</li> <li>The <a href="#">Vista</a> housing development in Peterborough city centre was highly commended in the 'Best Low or Zero Carbon Initiative' category at the <a href="#">Housebuilder Awards</a> in 2015.</li> <li>Queensgate has reduced its energy consumption by 45% over the last 5 years.</li> </ul>	<ul style="list-style-type: none"> <li>Reduce per capita CO2 emissions to 4.5 tonnes.</li> <li><a href="#">Peterborough Environment City Trust (PECT)</a> will provide energy advice support to 2,000 households.</li> <li>100% of schools in the area will be offered specialist support to embed sustainability via <a href="#">PECT</a>.</li> <li>Seek to take advantage of grant funding to increase energy efficiency and the uptake of renewable energy.</li> <li>Queensgate will reduce its energy use by a further 5%.</li> </ul>
<p><b>Sustainable Water</b></p> <p>We will have high quality water environments, the annual risk of flooding will be less than 1 in 100 in the urban area and we will each use 80 litres of water or less daily.</p>	<ul style="list-style-type: none"> <li>The council's Flood and Water planning guidance is promoted by the Environment Agency as best practice.</li> <li>The <a href="#">Werrington Brook Improvements programme</a> has delivered two stretches of physical river improvements and has seen around 200 hours of volunteer activity.</li> <li>The <a href="#">Water Innovation Network</a> has over 50 members who are aiming to drive innovation in the water industry, led by Allia, Anglian Water and Opportunity Peterborough.</li> <li>Anglian Water's water saving home visits have helped households reduce their water use by up to 50 litres per day.</li> </ul>	<ul style="list-style-type: none"> <li>New homes to be of the highest water efficiency standard.</li> <li><a href="#">Nenescape</a> will deliver a programme of activity to protect and promote the nature and heritage of the Nene Valley.</li> <li>Deliver physical and behaviour change activities within the Werrington Brook catchment to improve water quality.</li> <li>Anglian Water aim to reduce household water consumption to 125 litres per person per day and increase the number of Peterborough households on metered water supply to 86%.</li> </ul>
<p><b>Land Use and Wildlife</b></p> <p>A network of naturally diverse, wildlife-rich, accessible places which are valued and enjoyed locally.</p>	<ul style="list-style-type: none"> <li><a href="#">Forest for Peterborough</a> has planted a total of 93,609 trees in Peterborough, half way to the project target of 180,000.</li> <li>The <a href="#">Boardwalks Local Nature Reserve</a> has reopened following replacement of flood-damaged bridges and walkways and is now managed by charity <a href="#">Froglife</a>.</li> <li>Peterborough's Buzzing is an exciting new Heritage Lottery Fund funded project led by <a href="#">Buglife</a> in partnership with the council to transform a number of urban green spaces into wildflower meadows supporting a range of plants and insects.</li> </ul>	<ul style="list-style-type: none"> <li>Increase the number of local sites in <a href="#">positive management</a> to 82% and maintain going forwards.</li> <li>Plant 24,000 trees in specific parts of the city to increase canopy cover as part of the Forest for Peterborough project.</li> <li>Seek funding to develop a <a href="#">natural capital</a> budget for the city.</li> <li>Subject to funding designate two new <a href="#">local nature reserves</a>.</li> <li>Champion <a href="#">net biodiversity gain</a> in new developments.</li> </ul>
<p><b>Sustainable Materials</b></p> <p>All building materials purchased in the city will be from sustainable sources and wherever possible sourced locally.</p>	<ul style="list-style-type: none"> <li>Peterborough launched its ambition in November 2015 to become the UK's first circular city.</li> <li><a href="#">Peterborough DNA's Smart Supper</a> event in 2015 challenged young people to come up with innovative solutions to circular city challenges.</li> <li><a href="#">Peterborough Reuse</a>, an organisation that received kick-starter funding from Peterborough DNA, takes used coffee hessian and jute sacks from Mastroast, a local roasting and packing firm, and turns them into shopping bags.</li> </ul>	<ul style="list-style-type: none"> <li>Support Peterborough's ambition to become a <a href="#">circular city</a> through active collaboration, partnership and shared insight.</li> <li>In Cambridgeshire and Peterborough 31% of total aggregates sales will be comprised of secondary and recycled aggregates.</li> <li>80% of Skanska's procurement will be from the Greater Cambridgeshire Greater Peterborough LEP area.</li> </ul>
<p><b>Local and Sustainable Food</b></p> <p>80% of food consumed will be produced and processed within 100 miles of the city.</p>	<ul style="list-style-type: none"> <li>FoodCycle, a national charity that combines volunteers, surplus food and spare kitchen spaces to create tasty, nutritious meals for people at risk of food poverty and social isolation, has launched in Peterborough with support from Cross Keys Homes.</li> <li><a href="#">The Green Backyard</a> is working in partnership with Parsnips and Pears to offer fresh, locally grown veg boxes delivered direct to the door for homes in and around Peterborough.</li> <li><a href="#">Metal Peterborough's</a> Harvest Festival in 2015 brought 500 residents together for dinner.</li> <li>There are 1,450 allotments in the city covering an area of 367,630m<sup>3</sup>.</li> </ul>	<ul style="list-style-type: none"> <li>Achieve and maintain Fairtrade city status.</li> <li>Seek funding to introduce a scheme to identify and promote restaurants and food outlets that offer local and sustainable food.</li> <li>Actively promote the conservation and wise use of productive land.</li> </ul>

<p><b>Zero Waste</b></p> <p>Annual household waste will decrease to 250kg per person and 100% will be recycled, reused, composted or recovered.</p>	<ul style="list-style-type: none"> <li>The <u>Waste Electrical and Electronic Equipment (WEEE) Re-Use facility</u> reprocesses and reconditions electrical goods for recycling and resale into the community, aiming to divert both large and small electrical items from landfill.</li> <li>The city's <u>Energy Recovery Facility</u> formally opened in March 2016 and can process up to 85,000 tonnes of waste per year providing electricity to power over 16,000 homes.</li> <li>The '<u>Love Peterborough: Love your Community</u>' recycling rewards scheme has seen recycling increase by up to 10% in some areas of the city.</li> <li>The weekly food waste service has been improved by providing free bin liners to residents.</li> </ul>	<ul style="list-style-type: none"> <li>Build a new <u>Household Recycling Centre</u>.</li> <li>Seek funding to develop an action plan to reduce landfill of non-municipal waste (i.e. non-domestic).</li> <li>Seek to achieve zero waste to landfill.</li> <li>Queensgate will increase its recycling/reuse rate to 95%.</li> </ul>
<p><b>Sustainable Transport</b></p> <p>A pedestrian, public transport and cycle first city and 90% of all journeys will be zero emission.</p>	<ul style="list-style-type: none"> <li>Peterborough Travelchoice work with schools, businesses and residents to encourage more people to reduce their reliance on cars and instead walk, cycle, use the bus and car share.</li> <li>Personalised Travel Planning in businesses resulted in a 3.2% increase in car sharing, 10% increase in cycling, 21.1% increase in walking and a 42.2% increase in public transport use.</li> <li>Over 1300 pupils in the city received <u>Bikeability</u> training in 2015.</li> <li>Skanska is now using a GPS system in all of its fleet to encourage efficient fuel consumption and better green driving techniques.</li> <li>The council is delivering a £500k grant from the <u>DfT</u> to promote sustainable transport.</li> </ul>	<ul style="list-style-type: none"> <li>Increase the number active business travel plans to 97 and school travel plans to 43.</li> <li>Increase the number of people who walk and who cycle at least three times per week by 1% annually.</li> <li>Increase the percentage of people satisfied with cycle routes and facilities in the city from 58% to 62%.</li> <li>Seek to improve sustainable transport connections across the Greater Peterborough area.</li> </ul>
<p><b>Culture and Heritage</b></p> <p>We will be recognised as a high quality culture and heritage destination with active residents.</p>	<ul style="list-style-type: none"> <li>The Arts Festival and the Heritage Festival each attract over 30,000 visitors annually.</li> <li>Flag Fen now hosts eight prehistoric Bronze Age log boats, found near the site at <u>Must Farm</u>.</li> <li>The Cathedral has received a grant from the Heritage Lottery Fund for £2.4 million to enable them to celebrate their 900th anniversary.</li> <li><u>The Green Backyard</u> have, over the last 6 years, delivered hundreds of sessions on arts, crafts, gardening and confidence building to over 1,000 people.</li> <li>Voluntary group <u>Nene Coppicing &amp; Crafts</u> formed together with the aim of connecting people with the natural and cultural heritage of woods and to help revive ancient skills.</li> </ul>	<ul style="list-style-type: none"> <li>The council will seek to celebrate heritage in all public realm and highway design schemes across the city.</li> <li>Environmental charity PECT will give support to 10 community groups and engage 30,000 people a year on environmental issues.</li> <li>Through the Culture Strategy raise the profile of culture, increase participation and visitor numbers.</li> </ul>
<p><b>Equity and Local Economy</b></p> <p>A 'high skilled / low poverty' economy aided by the highest concentration of environmental businesses in the UK.</p>	<ul style="list-style-type: none"> <li>Peterborough was awarded <u>Smart City of the Year</u> in 2015, beating competition from cities such as Moscow, Dubai and Buenos Aires.</li> <li><u>Peterborough DNA's Smart Supper</u> programme asks young people to develop innovative approaches to solve city challenges.</li> <li>Over 8,000 net new jobs have been created in the last 6 years and net business creation is 43% above the UK average. Peterborough is also one of the UK's most innovative cities.</li> <li>83% of Queensgate's stores took part in its <u>Growing Greener</u> initiative.</li> </ul>	<ul style="list-style-type: none"> <li>Seek opportunities to commercialise <u>Share Peterborough</u> in order to sustain and grow the <u>B2B</u> platform.</li> <li>PECT will engage with 1,000 organisations to make eco improvements and encourage 200 volunteers to get involved with their work.</li> <li>Development proposals of 15 or more dwellings should provide a minimum of 30% affordable housing.</li> <li>Peterborough will have an awarding university.</li> </ul>
<p><b>Health and Wellbeing</b></p> <p>We will live longer, healthier, more fulfilling lives, with health equality for all residents.</p>	<ul style="list-style-type: none"> <li>More than 8,000 people have run over 300,000km as part of <u>Peterborough's Park Run</u>.</li> <li>Total attendances in Vivacity's sport and physical activities stands at over 1.5m per annum.</li> <li>Sailability, a volunteer-led initiative, offers disabled people the opportunity to go sailing. With just 6 participants in 2006, now more than 150 people with physical or learning difficulties regularly enjoy this social outdoors activity at Ferry Meadows.</li> <li>Inspire Peterborough promotes sport/leisure activities for disabled people and their carers.</li> <li>Multi-agency Partnership Boards are delivering the Health &amp; Wellbeing Strategy (2016/19).</li> </ul>	<ul style="list-style-type: none"> <li>Increase the proportion of physically active adults in Peterborough to match the performance for the rest of England.</li> <li>Nene Park Trust will increase the percentage of visitors expressing benefits to their health and wellbeing through visiting the park from a baseline of 90% in 2016.</li> <li>Reduce the proportion of children and adults with an unhealthy weight.</li> </ul>





# (Draft) Environment Action Plan: Peterborough City Council



We are committed to environmental leadership, decision-making and continuous improvement. We will achieve this by:

Theme / 2050 Vision	Context, achievements and supporting policies	Our targets to 2020
<p><b>Zero Carbon Energy</b></p> <p>No net carbon emissions from energy consumption, achieved through high energy efficiency and renewable energy.</p>	<ul style="list-style-type: none"> <li>In 2015/16 the council generated 645,126 KWh of renewable energy. In addition, the <a href="#">Energy Recovery Facility</a> has generated 53,000MWh of renewable energy per annum.</li> <li>All council employees are required to take a mandatory sustainability e-learning module.</li> <li>369 homes have benefitted from <a href="#">external wall insulation</a> across the city.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Carbon Management Action Plan, adopted 2010</a></li> </ul>	<ul style="list-style-type: none"> <li>Establish a CO2 baseline relevant to Fletton Quays and set a target for reduction relative to the city's growth aspirations.</li> <li>Maintain our 'Green' rating with <a href="#">Investors in the Environment</a>.</li> <li>Fletton Quays office to meet <a href="#">BREEAM</a> 'very good' standard.</li> <li>Take advantage of funding streams and the <a href="#">Honeywell Framework</a> to increase energy efficiency/ renewable energy.</li> <li>Seek to procure 100% renewable energy.</li> <li>Upgrade 17,000 street lights to energy efficient LEDs.</li> </ul>
<p><b>Sustainable Water</b></p> <p>We will have high quality water environments, the annual risk of flooding will be less than 1 in 100 in the urban area and we will each use 80 litres of water or less daily.</p>	<ul style="list-style-type: none"> <li>In a single year the council's estate uses approximately 256,946m3 of water.</li> <li>The council were highly commended in the leadership category of Anglian Water's 'We Love What You Do' Business Awards in 2014.</li> <li>Peterborough's <a href="#">SuDS</a> team were highly commended in the Institution of Civil Engineers awards for delivering a regeneration scheme tailor-made for the community it serves.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Local Flood Risk Management Strategy, adopted 2016</a></li> <li>The Peterborough City Council Emergency Management Plan, adopted 2015</li> </ul>	<ul style="list-style-type: none"> <li>Establish a baseline for the council's water consumption relevant to Fletton Quays and set a target for reduction.</li> <li>Seek to include <a href="#">SuDS</a> in all appropriate public realm and highways design schemes across the city.</li> <li>Skanska will establish a baseline for water consumption and set a target to reduce <a href="#">potable water</a>.</li> <li>Design the new offices at Fletton Quays to minimise water consumption e.g. low flow taps.</li> </ul>
<p><b>Land Use and Wildlife</b></p> <p>A network of naturally diverse, wildlife-rich, accessible places which are valued and enjoyed locally.</p>	<ul style="list-style-type: none"> <li>The council manages a rich asset of approximately 105,000 trees predominantly on highways, parks and open spaces, and an estimated further 1.4m trees making up the councils 280 hectares of woods, providing benefits to public health and the environment.</li> <li>Amey, on behalf of the council, maintain over 5.6million m<sup>2</sup> of grass (the same size as 800 football pitches).</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Peterborough's Biodiversity Strategy, adopted 2010</a></li> </ul>	<ul style="list-style-type: none"> <li>Increase the number of sites in <a href="#">positive management</a> to 82% and maintain going forwards.</li> <li>Develop a biodiversity area at the Fletton Quays site.</li> <li>Skanska are seeking to increase overall biodiversity levels across all of their highway schemes.</li> <li>Subject to funding designate two new <a href="#">local nature reserves</a>.</li> <li>Support Nene Park Trust to develop their city centre offer.</li> </ul>
<p><b>Sustainable Materials</b></p> <p>All building materials purchased in the city will be from sustainable sources and wherever possible sourced locally.</p>	<ul style="list-style-type: none"> <li>Peterborough launched its intention in 2015 to create a <a href="#">circular city</a> and is one of nine cities to be part of the <a href="#">Ellen MacArthur Circular Cities Network</a>.</li> <li>The council, in partnership with Opportunity Peterborough have developed '<a href="#">Share Peterborough</a>' a platform that allows businesses to share products, services and resources.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Circular Peterborough Commitment, launched 2016</a></li> <li>Peterborough City Council's Procurement Strategy, adopted 2015</li> </ul>	<ul style="list-style-type: none"> <li>Support the city to develop <a href="#">circular economy</a> approaches and ascertain the feasibility of becoming the UK's first <a href="#">circular city</a>.</li> <li>80% of Skanska's procurement will be from the Greater Cambridgeshire Greater Peterborough LEP area.</li> <li>Develop a sustainable procurement policy and seek to increase opportunities for local SME's in our supply chain.</li> <li>Seek to minimise the environmental impact of new ICT.</li> </ul>
<p><b>Local and Sustainable Food</b></p> <p>80% of food consumed will be produced and processed within 100 miles of the city.</p>	<ul style="list-style-type: none"> <li>There are 1,450 allotments covering an area of 367,630m3.</li> <li>The council supports Peterborough's aspiration to become a Fairtrade city.</li> <li>Via the council's internal catering contract with Amey, 75% of fresh produce and 40% of meat is from East Anglia - the majority of which is through school meals.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Peterborough Local Plan, preliminary draft due for adoption 2018</a></li> </ul>	<ul style="list-style-type: none"> <li>Seek funding to introduce a scheme to identify and promote restaurants &amp; food outlets offering local and sustainable food.</li> <li>100% of the food purchased by Skanska will be Fairtrade and/or locally sourced.</li> <li>Skanska will introduce food growing areas for staff.</li> <li>Promote local and sustainable food to employees through the annual 'Boost your Wellbeing' campaign.</li> </ul>

<p><b>Zero Waste</b></p> <p>Annual household waste will decrease to 250kg per person and 100% will be recycled, reused, composted or recovered.</p>	<ul style="list-style-type: none"> <li>Peterborough currently produces around 90,000 tonnes of waste per year, around 45% of which is currently recycled.</li> <li>Recycling rates have risen by over 10% in some areas of the city following the introduction of a recycling rewards scheme, 'Love Peterborough: love your Community'.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Minerals and Waste Core Strategy, adopted 2011</a></li> <li><a href="#">Joint Municipal Waste Management Strategy for Cambridgeshire and Peterborough, adopted 2008</a></li> </ul>	<ul style="list-style-type: none"> <li>Skanska will divert 95% of waste from landfill and will work with their supply chain to minimise waste.</li> <li>Baseline the council's waste relevant to Fletton Quays and develop a target for reduction.</li> <li>Run an annual <u>zero waste week</u> for staff.</li> <li>Continue to offer used battery collection at key council offices.</li> </ul>
<p><b>Sustainable Transport</b></p> <p>A pedestrian, public transport and cycle first city and 90% of all journeys will be zero emission.</p>	<ul style="list-style-type: none"> <li>32% of council employees travel to work sustainably and of this 9% walk. This compares to Peterborough as a whole where 28% travel to work sustainably and 7% walk to work.</li> <li>14% of employees live within 2 miles of the office and 41% live within 5 miles making walking and cycling realistic commuting options.</li> <li>The council have pool bikes for staff use and operate the national <u>CycleToWork</u> scheme.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Long Term Transport Strategy, adopted 2011</a></li> </ul>	<ul style="list-style-type: none"> <li>Continue to seek funding to support citywide sustainable transport initiatives.</li> <li>Undertake an annual staff travel survey.</li> <li>Decrease the number of employees traveling to work in single occupancy cars by 5% from a baseline of 64%.</li> <li>Skanska will reduce the number of work-related single occupancy car journeys by 70% over the life of their contract.</li> </ul>
<p><b>Culture and Heritage</b></p> <p>We will be recognised as a high quality culture and heritage destination with active residents.</p>	<ul style="list-style-type: none"> <li>Peterborough has over 1,000 listed buildings.</li> <li>Our city is diverse, with 20% of the population born outside of the UK.</li> <li>Flag Fen now hosts eight prehistoric Bronze Age log boats, found near the site at Must Farm.</li> <li>The Cathedral has received a grant from the Heritage Lottery Fund for £2.4 million to enable them to celebrate their 900th anniversary.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Peterborough Culture Strategy 2015-2020, adopted 2015</a></li> </ul>	<ul style="list-style-type: none"> <li>Seek to celebrate heritage in all public realm and highway design schemes across the city.</li> <li>Refurbish two listed rail buildings and develop the mill as a new hub for culture and the arts at Fletton Quays.</li> <li>Continue to work with local stakeholders to be able to offer discounts to local events, venues and companies for Peterborough City Council staff.</li> <li>We will promote environmental initiatives as appropriate.</li> </ul>
<p><b>Equity and Local Economy</b></p> <p>A 'high skilled / low poverty' economy aided by the highest concentration of environmental businesses in the UK.</p>	<ul style="list-style-type: none"> <li>5,500 households have taken advantage of the Peterborough <u>Community Energy Tariff</u>, saving an average £232 annually.</li> <li>All council employees have an annual performance and development review, identifying opportunities for training as appropriate.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Visitor Economy Strategy 2015-2020, adopted 2015</a></li> <li>Volunteer policy, due for adoption 2017</li> </ul>	<ul style="list-style-type: none"> <li>Seek to promote the uptake of apprenticeships.</li> <li>Support work placements and work experience opportunities, as appropriate, across the organisation.</li> <li>Continue to pay the <u>Peterborough Living Wage</u>.</li> <li>Maintain the <u>Disability Confident</u> accreditation.</li> <li>Seek to actively participate in <u>Share Peterborough</u>.</li> <li>Produce an Environment Action Plan for residents.</li> </ul>
<p><b>Health and Wellbeing</b></p> <p>We will live longer, healthier, more fulfilling lives, with health equality for all residents.</p>	<ul style="list-style-type: none"> <li>A new 'Healthy Peterborough' campaign which will help residents prevent and tackle common health problems and live healthily for longer is being led by the City Council.</li> <li>The council has an occupational health advisor and an employee assistance programme.</li> <li>The council coordinates an 'Our Space' employee panel to seek views and feedback on corporate change programmes and staff communication.</li> </ul> <p><b>Examples of supporting policies:</b></p> <ul style="list-style-type: none"> <li><a href="#">Health and Wellbeing Strategy 2016-19</a></li> <li>The council has a number of employee policies in place to support health and wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>Lead implementation of the Health and Wellbeing Strategy 2016/19 and relevant metrics.</li> <li>Continue 'Healthy Peterborough' campaign.</li> <li>Continue to deliver the annual 'Boost your Wellbeing' campaign to staff.</li> <li>Consider supporting staff who wish to volunteer for a Peterborough community project one day each year.</li> <li>Develop and roll out a programme of agile working.</li> </ul>

Signed by:

Councillor John Holdich OBE  
Leader of the Council

Councillor Irene Walsh  
Cabinet Member for Communities and Environment

Gillian Beasley  
Chief Executive

<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 8</b>
<b>16 JANUARY 2017</b>	<b>Public Report</b>

<b>Report of the Corporate Director of Growth and Regeneration</b>		
<b>Contact Officer</b>	<b>James Fisher, Wildlife Officer</b>	<b>Tel. 01733 453543</b>

## **THE CITY COUNCIL'S BIODIVERSITY STRATEGY: PROGRESS REPORT 2015/16**

### **1. PURPOSE**

- 1.1
  - a) Provide information with respect to progress against the actions and targets contained in the Council's Biodiversity Strategy (2010) and allow feedback to be given by the Committee with respect to progress against the existing strategy.
  - b) Provide details of a proposed update to the Council's Biodiversity Strategy and associated timescales for consultation and completion.

### **2. RECOMMENDATIONS**

- 2.1 The Committee is asked to note progress made against the Council's 2010 Biodiversity Strategy and to make any recommendations with regards to the proposed update of the Strategy.

### **3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO**

- 3.1 The 2010 Strategy is linked to the Environment Capital priority and associated outcomes including improving Peterborough's natural environment and advising on biodiversity. Reporting against the Council Biodiversity Strategy will be used, along with other reporting, to give a more detailed picture of the breadth of the actions taking place for biodiversity within our local authority area.
- 3.2 Communities and Environment Capital Cabinet Portfolio.

### **4. BACKGROUND**

- 4.1 **Update Report for 2015/16:** This report is submitted to the Committee by the Council's Wildlife Officer as a progress report for 2015/16 against the existing Biodiversity Strategy. The Strategy was agreed in 2010 with a requirement for annual reporting on progress against the specific actions and targets of the Strategy, a full copy of which is available on the Council's website using the following link: [https://www.peterborough.gov.uk/council/planning-and-development/conservation-trees-and-hedges/natural-networks-partnership/#naturalenv\\_biodiversitystrategy](https://www.peterborough.gov.uk/council/planning-and-development/conservation-trees-and-hedges/natural-networks-partnership/#naturalenv_biodiversitystrategy)
- 4.2 The Progress Report shows how the Council is demonstrating progress against Defra recommendations as to how public authorities can show regard for biodiversity. This approach sets out the Council's achievements under four key headings – 1) Promoting Biodiversity in Planning, 2) Showing Regard for Biodiversity on Public Authority Managed Land & Buildings

(Parks & Open Spaces, Nature Reserves, Woodlands, Roads & Verges, Cemeteries & Crematoria, School Grounds), 3) Protected Sites and 4) Green Infrastructure. This Update Report has also been cross referenced with the approved Biodiversity Strategy to ensure all key actions are addressed in this Update Report.

4.3 Whilst much has again been achieved by all departments across the Council during the reporting period, particular highlights include:

- Full replacement of flood-damaged bridges and walkways at the Boardwalks Local Nature Reserve.
- Additional improvements to wildlife habitats and interpretation facilities at the Boardwalks LNR carried out by conservation charity Froglife under a licence agreement with the Council.
- Peterborough achieved a figure of 80.5% (91 out of 113) Local Wildlife Sites in positive management which places the city in the top 10 performing local authorities in England as published by Defra on the National Indicator Target for Biodiversity (SDL 160).

4.4 **Biodiversity Strategy Update:** The Council's current Biodiversity Strategy was adopted by Council in 2010 and now is considered to be an appropriate time to review the Strategy.

4.5 It is proposed that the Council's Biodiversity Strategy is incorporated into a new Biodiversity and Green Infrastructure Strategy which is currently being drafted as a Supplementary Planning Document (SPD) that will support the emerging Local Plan. The intention is that the new Strategy will act as a "one stop shop" source of guidance and advice for biodiversity and green infrastructure.

4.6 The Vision and Approach set out in the current Biodiversity Strategy is not proposed to be significantly revised, however some of the specific actions are likely to require revision due to completion of certain actions and new actions being identified. No additional financial implications of the revised strategy are anticipated to the Council; instead actions would be achieved via mechanisms such as Planning Obligations or external grants etc.

4.7 Regarding timescales, the Wildlife Officer is currently drafting the SPD, supported by Planning Policy officers and a small working group consisting of local conservation organisations and land managers. It is anticipated that the Draft Biodiversity and Green Infrastructure Strategy will be presented to Scrutiny Committee at the same time as the emerging Local Plan (currently expected to be in May 2017) for comment by Members.

## 5. KEY ISSUES

5.1 The key issues which the Committee need to consider are laid out in the appendices. All progress on required actions since the 2014/15 progress report have been achieved from within the Council's existing budgets.

## 6. IMPLICATIONS

6.1 The 2010 Biodiversity report included consideration of cost and resource implications. It was made clear that the actions set out in the 2010 report would have to be achieved within existing resources and that it was envisaged that biodiversity gain could be made through adjusting rather than completely changing current practices. The adoption of the vision statement by Council strongly reinforced this. It is intended that the revised Strategy would take a similar approach.

## **7. CONSULTATION**

- 7.1 Consultation and discussion has been undertaken with the Corporate Director of Growth and Regeneration and representatives from various departments including Bereavement Services, Children's Services, Climate Change Team, Natural & Historic Environment Team and Amey.

## **8. NEXT STEPS**

- 8.1 Feedback from the Committee will be used to inform any changes to the updated Strategy.

## **9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1
- Natural Environment and Rural Communities Act 2006 (Section 40).
  - The Biodiversity Duty for Public Authorities, Defra Guidance, Oct 2014.
  - Peterborough City Council Approach to Biodiversity submitted to the Environment Capital Scrutiny Committee in 2010.
  - Biodiversity 2020: A strategy for England's wildlife and ecosystem services, Defra 2011

## **10. APPENDICES**

- 10.1 Appendix A: Report of progress for the Council's Biodiversity Strategy against Defra recommendations as to how public authorities can show regard for biodiversity.

**Appendix A: Report of progress for the Council's Biodiversity Strategy against Defra recommendations as to how public authorities can show regard for biodiversity**

PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
<b>Promoting biodiversity in planning and development</b>			
7	<p>The Natural &amp; Historic Environment Team continue to provide specific advice to both Development Management officers with regard to specific development proposals and to Planning Policy colleagues in relation to the Local Plan including policies and site allocation documents.</p> <p>A Peterborough Biodiversity &amp; Green Infrastructure (GI) Strategy is currently being drafted in partnership with a number of local conservation organisations with the intension of the document being adopted as an SPD that will support the emerging Local Plan.</p> <p>The Sustainable Drainage Team are influencing developers throughout the city to implement Sustainable Drainage Systems (SuDS) which encourages biodiversity through the use of above ground drainage components, such as swales, attenuation basins and rain gardens.</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>Continue current efforts.</p> <p>Draft Document to be produced and made available for comment by Scrutiny Committee in May 2017.</p> <p>To introduce SuDS into the biodiversity policies to increase continuity and consistency.</p>
18	<p>The Natural &amp; Historic Environment Team and Planning Policy have continued to support the Cambridgeshire &amp; Peterborough Environmental Records Centre (CPERC) which has provided data for a number of Peterborough City Council projects and reports including those associated with the Local Development Framework, Annual Monitoring Report and Single Data List (SDL) 160.</p> <p>In addition, the Council receives an annually updated species data disc from the Records Centre to assist in identifying protected sites and species associated with each application. This 'front-loading' of data assists with identifying ecological issues at the outset of development and ultimately may enable developments to progress more smoothly than would otherwise be the case.</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>Support for the CPERC is on-going. Continued budget allocations, subject to 2017/18 budget.</p> <p>Peterborough City Council to continue to provide environmental records to the Centre to ensure data records are as up to date and complete as possible.</p>

PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
	<p>Continued support for the long standing Peterborough Barn Owl Recovery Programme. This is now recognised as one of the most successful of these programmes in the UK. Monitoring in the last year has also included additional boxes erected in the previous reporting period which replace those lost or which had fallen into disrepair over the last 15 years. The data from this ongoing monitoring scheme has proved crucial in the provision of advice to the Planning Department with respect to a number of strategic planning applications for example for wind farm proposals and public inquiries and how they would relate to this key environmental feature of the surrounding area.</p> <p>County Wildlife Site monitoring has also had a key role to play in the ability of the authority to comply with these requirements.</p>	N/A	<p>A three year Service Level Agreement has been secured for the barn owl project up to 2017/18.</p> <p>Continued budget allocations for Wildlife Trust SLA, subject to 2016/17 budget.</p>
<p><b>Showing regard for biodiversity on public authority managed land and buildings:</b></p> <p><b>Parks &amp; Public Open Spaces</b></p>			
1,9	<p>The Natural and Historic Environment (N&amp;HE) Team has continued general liaison and advice to officers and departments from across the Council, including for example Highways officers and Amey staff, to promote biodiversity being incorporated into all landscape management contracts.</p> <p>Green-spaces at seven locations including Thorpe Meadows and Ravensthorpe are now being managed by Amey in a way that promotes biodiversity, with a single cut taking place in September.</p>	<p>N/A</p> <p>Feedback from local residents has been both positive and negative which will help inform future locations for these areas.</p>	<p>Continue this role.</p> <p>The success of this approach is being regularly reviewed via close liaison between Amey, the Client Team and the Wildlife Officer, with consideration being given to further expanding this approach more widely across the city.</p>
8	<p>In addition to the above, further areas are being identified for trialling new approaches to landscape management. These include un-mown wildflower</p>	<p>Generally these trials have been</p>	<p>The trial areas approach continues and positive/ negative aspects of</p>

PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
11	<p>verges in Barnack village centre, the Crematorium Wildflower area, Dogsthorpe and Olive Road allotment Initiatives &amp; wildflower planting on earth bunds in Orton Malborne.</p> <p>The loss of trees, hedges and shrubs continues to be resisted unless there are sound horticultural or other reasons to indicate otherwise e.g. disease, structural damage or the shrubs are due for replacement. This approach is specified in the Trees and Woodland Strategy and is being applied by Amey.</p> <p>Where any trees or shrubs do require removal, they are to be replaced with native species.</p> <p>In addition the Natural and Historic Environment Team continue to provide this advice in relation to privately owned hedges and shrubs.</p>	<p>successful, however some concerns have been raised regarding the “un-tidy” appearance of unmown verges and their benefits for wildlife.</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>management investigated and addressed wherever possible. Dependent upon this, expansion of management for biodiversity within a site or to another similar site can then be given informed and realistic consideration.</p> <p>Continue this situation.</p> <p>Continue this situation.</p> <p>Continue this situation.</p>
21	<p>The Council and Amey continue to review the use of pesticides (including fungicides and herbicides) in the Council’s land management. COSHH regulations require that this is undertaken and therefore this is ongoing for all users of pesticides.</p>	N/A	Continue this situation.
<p><b>Showing regard for biodiversity on public authority managed land and buildings:</b></p> <p><b>Nature Reserves</b></p>			
4,5	<p><b>Eye Green Gravel Pit LNR &amp; CWS:</b> The Wildlife Trust has recently ended its involvement at this nature reserve following termination of its lease in Sept 2016. The Council is therefore currently fully responsible for the site’s management and to ensure this site remains safe for visitors and in positive management. However this will require additional resources to achieve,</p>	<p>Approval for additional resources to manage the site currently being sought.</p>	<p>Negotiations currently ongoing as the Council seeks an appropriate external organisation to manage the site on its behalf.</p>



PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
	<p>therefore options are currently being explored with other conservation organisations to ensure the management plan is delivered in the most cost effective manner.</p> <p><b>Holywell Fish Ponds CWS:</b> Existing management has been maintained during reporting period with Peterborough Conservation Volunteers having carried out a successful habitat management task. The Cambs Bat Group also continues to monitor the site's bat population.</p>	N/A	N/A

**Showing regard for biodiversity on public authority managed land and buildings:**  
**Woodlands**

4, 5, 20	<p><b>Council managed ancient woodland (Pocock's Wood, Grimeshaw Wood, Highlees Spinney, Spencer's Hurn &amp; Water Spinney):</b> The Council are currently finalising a Licence Agreement with the recently formed Nene Coppicing &amp; Crafts CIC who will then lead on delivery of the approved site woodland management plan.</p> <p>A new footpath through Pococks Woods has been opened and new interpretation panels are installed during 2015. New fencing to exclude deer from Pococks Wood has also partially been installed.</p> <p>The establishment of Nene Coppicing &amp; Crafts CIC has helped secure the long-term management of the woods.</p> <p>Operational works within the <b>shelterbelts</b> has been followed by chipping the cut back into the belt and the stacking of the logs for their gradual decay and production of invertebrate habitat.</p>	<p>N/A (Licence agreement anticipated being completed by end of 2016).</p> <p>N/A</p>	Continue to liaise with Nene Coppicing & Crafts CIC to enable continued management and monitoring of woodlands.
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PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
<b>Showing regard for biodiversity on public authority managed land and buildings: Roads &amp; Verges</b>			
2	All County Wildlife Site (CWS) <b>Protected Verges</b> and extensions thereof within the Unitary Authority area continue to be managed according to best practice guidelines by Amey to assist in providing wildlife corridors involving a cut in Sept and removal of cuttings.	N/A	Continue this situation
<b>Showing regard for biodiversity on public authority managed land and buildings: Cemeteries &amp; Crematoria</b>			
4,5,14	<b>Broadway Cemetery CWS:</b> Management of grass cutting has been reviewed to ensure areas of species-rich grassland are allowed to flower and set seed before being cut in Sept whilst balancing this against need to open up cemetery to improve surveillance due to anti-social behaviour issues.	N/A	Continued to liaison between Bereavement Services and Wildlife Officer to ensure appropriate management of species-rich grassland
10	The Bereavement Services Team produced a management plan for the Crematorium Gardens of Remembrance which led, at the first attempt, to the award of the Green Flag in 2009. Development of the management plan has resulted in the award of a further Green Flag awards each year since.	N/A	Maintain Green Flag status.
21	The use of pesticides in the Council's cemeteries has been significantly reduced and is now only used for weed control on paths and roads. The use of pesticides in the Crematorium gardens has also been significantly reduced by a policy of manual hoeing and weeding of the beds, etc. Pesticides are now only used for treating the roses or for weed control on paths and roads.	N/A	Continue this situation.
19	Consideration to be given to the installation of a barn owl box at a suitable location within the Crematorium/ Pockocks Wood area	Will require liaison with Colin Shawyer (raptor specialist) re location, monitoring etc.	Wildlife Officer to liaise with Colin Shawyer re location and availability of nest boxes.

PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
<b>Showing regard for biodiversity on public authority managed land and buildings: School Grounds</b>			
15,19	<p>The Peterborough Eco Education Framework (PEF) was formally launched in July 2015 in the place of the previous “eco-schools” award scheme. A limited number of schools participated in the first year to allow it to be trialled and amended according to their feedback. It was offered to all schools from the summer term 2016.</p> <p>Certificates are awarded by theme and when a school has 5 certificates they can fly the Peterborough Eco Framework Flag if they wish.</p> <p>21 Certificates have been awarded across 9 of the 10 themes available. PECT have their own education officer who assists schools with the scheme. Many of these schools also have school gardens and wildlife spaces.</p> <p>Children’s Services Assets &amp; School Place Planning Team operate a “landlord’s consent” scheme whereby all schools are required to register capital works to their premises. This enables monitoring and advice to schools in respect of grounds works, planting schemes, ponds, etc. Occasionally works which are not in accordance with Council policy or procedure, such as inappropriate felling or pruning of trees, can be intercepted via this scheme.</p> <p>Amey has responsibility for all trees on Council controlled school sites with maintenance of trees being carried out on a 3 year rolling programme, ensuring all sites are visited on a regular basis and general advice given, including the addition of features which will enhance the grounds as wildlife habitats.</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>Continue these efforts.</p> <p>Continue these efforts.</p> <p>Continue these efforts.</p>

PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
<b>Protected sites</b>			
3, 20	<p><b>Orton Pit</b> is the only Council owned SSSI and consists of part of the treebelt which runs along the southern edge of the Fletton Parkway. A range of habitat/ tree works were completed during winter 14/15 which has greatly enhanced the wildlife value of this part of the SSSI.</p>	N/A	Continue to liaise with Highways, Amey and Froglife to ensure this area of SSSI continues to be managed appropriately going forward.
4,5	<p>All Council <b>County Wildlife Sites (CWS)</b> continue to be in positive management to conserve and where possible enhance the sites for the criteria for which they are designated CWS.</p> <p>The re-surveying of all CWS has continued during the reporting period including provision of advice to landowners and activities carried out on behalf of the Natural and Historic Environment Team by the Wildlife Trust via a Service Level Agreement.</p>	N/A	Continued budget allocation for SLA with Wildlife Trust, subject to 2016/17 budget.
19	<p><b>Peterborough Road Pond CWS</b> has benefited from careful tree management works by Amey; pollarding of the large Willow trees has allowed light to reach the pond which will benefit amphibians and other species in this area. Further restoration of the pond by dredging is planned to take place later during winter 2016/7 in partnership with Froglife.</p>	N/A	Wildlife Officer to oversee works by Froglife during winter 16/17.
13	<p>Continued support for monitoring and habitat management for the rare <b>Four-spotted Moth</b> in Peterborough. The monitoring has also allowed the extension of the neighbouring County Wildlife Site and its continued assessment as being in positive management which has directly contributed to the Single Data List 160 target included in the Local Area Agreement.</p>	N/A	Continued budget allocations subject to 2016/17 budget.
16	<p><b>Peterborough Conservation Volunteers</b> have played a vital role in undertaking work on Peterborough sites to maintain and bring them into positive management. They continue to undertake conservation tasks on Council Nature Reserves and other CWS including the Boardwalks LNR,</p>	N/A	Continued budget allocations subject to 2016/17 budget.

PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
	Barnack Grassland and Sutton Disused Railway CWS.		
<b>Green infrastructure</b>			
4, 5, 20	<p><b>The Boardwalks Local Nature Reserve:</b> All sections of flood-damaged walkways and bridges have now been fully replaced by the Council to a high standard.</p> <p>Froglife continue to take an active role in leading on the management and promotion of this site and adding value via a 10 year licence agreement with the Council. For example they have recently secured external funding to enable a site warden to lead volunteer tasks at the site twice per week.</p> <p><b>Nene Valley Nature Improvement Area (NIA):</b> The Natural Environment Team has worked closely with the RNRP to deliver this scheme within the Peterborough area including the successful installation of over 500m of pre-vegetated coir rolls along a section of the River Nene west of Town Bridge. Which has provided a “soft-edge” to the concrete wall and acts as a visually attractive feature which also supporting fish populations and invertebrates such as dragonflies, and potentially water voles.</p>	N/A	Continue to liaise with Froglife re site management.
20	<p><b>Peterborough’s Buzzing</b> is a Heritage Lottery funded project led by Buglife in partnership with the Council. Two urban green spaces were identified as suitable locations where existing amenity grass would be transformed into wild-flower meadows supporting a range of plants and insects. The sites (at Holywell Ponds and Thorpe Meadows) have now been prepared and seeded and will be managed as wild-flower meadows by Amey going forward.</p>	N/A	Ensure meadows continue to be appropriately managed by Amey.
13, 20	<p>The <b>Werrington Brook Improvement Programme</b> is underway following completion of the feasibility project in 2014. This significant water improvement programme is expected to improve the biodiversity and habitats of several watercourses including Werrington Brook (including</p>	N/A	Council to continue to work in partnership with EA to deliver project.

PCC Biodiversity Strategy Ref.	Update on Progress/Action underway	Barrier to Progress	Future Action
12, 15	<p>Cuckoos Hollow), Marholm Brook and upper Brook Drain. It will help to meet Water Framework Directive (WFD) requirements for Peterborough's urban watercourses. The programme includes physical river modifications, reduction of pollution at source and behaviour change It is being jointly led by the Council and Environment Agency.</p> <p>The Council continues to provide support for <b>small-scale community wildlife schemes</b>, including encouraging community management of existing landscaping where requested and appropriate such as Broadway Cemetery and Cuckoos Hollow groups. The Probation Services also undertake works on semi-natural areas and Nature Reserves.</p> <p>The Council continues to report annually to Defra on the <b>National Indicator Target for Biodiversity (SDL 160)</b> regarding the percentage of Local Wildlife Sites in positive management across the Unitary Authority area. During the most recent reporting period (13/14) Peterborough achieved a figure of 79.5% (89 out of 112 sites) in positive management which places Peterborough in the top 10 performing local authorities in England.</p>	N/A	Continue this situation.
17	In establishing measurable <b>annual targets</b> for the creation of new areas of wildlife interest, the Biodiversity Partnership is currently reviewing and updating the local Biodiversity Action Plan targets for specific habitats and species for Cambridgeshire and Peterborough.	N/A	Continue to support the Biodiversity Partnership.
17	Peterborough City Council continues to work in partnership and support PECT in developing the Forest for Peterborough concept. The F4P Business Plan sets out specific targets for tree planting and woodland creation in the city and PCC continues to seek opportunities for new tree planting as well as monitoring the number of trees planted on its own land.		Continue to support PECT in delivering and monitoring this project.
6	<b>Tackling Non-native Species:</b> The Council & Amey continue to employ best practice procedures to deal with invasive non-native species on sites of wildlife importance; or where these are on land in the Council's control and	Continued funding required during short-term to ensure	Amey to continue programme of treatment of Knotweed as detailed in updated five year management

<b>PCC Biodiversity Strategy Ref.</b>	<b>Update on Progress/Action underway</b>	<b>Barrier to Progress</b>	<b>Future Action</b>
2	<p>threaten habitats and species of importance or the coherence of habitat networks.</p> <p>The Boardwalks LNR is the only relevant known site containing Orange Balsam and Japanese Knotweed. Initial treatment of Knotweed appears to have been relatively successful, however follow-up treatments are likely to be necessary for several years to effectively eradicate this species from the LNR. A quote from Amey is currently being sought to carry out treatment during 2015.</p> <p>Effective control of Orange Balsam is currently being achieved by Peterborough Conservation Volunteers (PCVS) on behalf of the Council.</p> <p>The Council approved a new strategy for the management of the Farms Estate in July 2015 which includes recommendations for the improvement of the natural environment, for example by planting more trees to benefit wildlife and landscape.</p>	<p>full eradication of Knotweed from Boardwalks LNR.</p> <p>N/A effective control currently taking place.</p> <p>N/A</p> <p>N/A</p>	<p>plan.</p> <p>Continued financial support of PCV's, subject to 2016/17 budget.</p> <p>Continue this situation.</p> <p>Continued liaison between Council's Wildlife Officer and Farms Estate manager to identify suitable schemes to progress.</p>

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>Agenda Item No. 9</b>
<b>16 JANUARY 2017</b>	<b>Public Report</b>

## **Report of the Director of Governance**

**Report Author** – Paulina Ford, Senior Democratic Services Officer

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### **FORWARD PLAN OF EXECUTIVE DECISIONS**

#### **1. PURPOSE**

- 1.1 This is a regular report to the Growth, Environment and Resources Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

#### **2. RECOMMENDATIONS**

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

#### **3. BACKGROUND**

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Plan contains those Executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new Executive decisions to be taken after 6 February 2017.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the Executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

#### **4. CONSULTATION**

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

#### **5. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

#### **6. APPENDICES**

Appendix 1 – Forward Plan of Executive Decisions

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# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 6 JANUARY 2017

## **FORWARD PLAN**

### **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Elsey; Cllr Goodwin; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk), Senior Democratic Services Officer, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

### **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

### **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Senior Democratic Services Officer, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedeisions](http://www.peterborough.gov.uk/executivedeisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Senior Democratic Services Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.



**PART 1 – FORWARD PLAN OF KEY DECISIONS**

**KEY DECISIONS FROM 6 FEBRUARY 2017**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Oakdale Primary School Expansion – KEY/6FEB17/01</b> Award of Contract for the expansion of Oakdale Primary School from 1FE to 2FE, including the approval of property, legal and financial arrangements for various enabling agreements with third parties</p>	<p>Leader of the Council and Cabinet Member for Education, Skills University, and Communications</p>	<p><b>July 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Stanground South, Councillors Ray Bisby, Chris Harper and Brian Rush</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PREVIOUSLY ADVERTISED DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>79. <b>Sale of the Lindens, Lincoln Road – KEY/24JUL15/04</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>January 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Central Councillors: Hussain, Amjad Iqbal, Jamil.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>2. <b>Sale of Bretton Court, Bretton North – KEY/24JUL15/05</b> To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>January 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>Bretton Councillors: Ellis, Martin, Sylvester</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>3. <b>Intelligent Transport Systems Infrastructure – KEY/11DEC15/01</b>  To introduce the use of Variable Message Signs (VMS) on the road network to provide real-time driver information.</p>	<p><b>Councillor Peter Hiller</b>  <b>Cabinet Member for Growth, Planning, Housing and Economic Development</b></p>	<p><b>January 2017</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Tebb  Network and Traffic Manager  Tel: 01733 453519  Peter.tebb@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></i></p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>	
<p>4.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">82</p>	<p><b>Direct Payment Support Service – KEY/11DEC15/02</b> To approve the direct payment support service.</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>April 2017</b></p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gary Jones Lead commissioner for Older people Tel: 452450 gary.jones@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
5.	<b>Review of Emergency Stopping Places – KEY/25JAN16/02</b> For Cabinet to review existing and proposed emergency stopping places.	<b>Cabinet</b>	<b>27 March 2017</b>	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	<b>Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01</b> To approve the awarding of a contract to an external provider following a competitive tender exercise.	<b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>May 2017</b>	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders	Karen Hodsdon Senior Category Manager Karen.hodsdon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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7.	<b>Business Advice Charging Policy – KEY/25JUL16/01</b> To approve the charging policy.	<b>Councillor Irene Walsh</b> <b>Cabinet Member for Communities and Environment Capital</b>	<b>January 2017</b>	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	<b>Market Position Statement – KEY/08AUG16/01</b> To approve the market position statement.	<b>Councillor Wayne Fitzgerald</b> <b>Deputy Leader and Cabinet Member for Integrated Social Care and Health</b>	<b>January 2017</b>	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Oliver Hayward Assistant Director of People Commissioning and Commercial Operations Oliver.hayward@peterborough.gov.uk Tel: 01733 863708	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>9. <b>Award of Contract for Construction and Operation of Fengate Household Recycling Centre – KEY/05SEPT16/02</b> To approve the award of contract for construction and operation of Fengate Household Recycling Centre.</p>	<p><b>Councillor Gavin Elsey</b> <b>Cabinet Member for Waste and Street Scene</b></p>	<p><b>February 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

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10.	<b>Community Supported Living Services – KEY/19SEPT16/02</b> To approve the award of the contract for Community Supported Living Services for adults with complex learning disabilities.	<b>Councillor Wayne Fitzgerald            Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>January 2017</b>	Adults and Communities Scrutiny Committee	All	Engagement with service users, family members, carers and current provider.	Peter Brennan Interim Head of Mental Health and Learning Disabilities Tel: 452474 peter.brennan@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>11. <b>Academy Conversion of Maintained School - KEY/31OCT16/01</b> To approve the closure of the maintained school – Gladstone Primary School. To authorise the grant of a 125 year lease of land and buildings. To authorise entering into Deeds of Assignment with the Academy Trust</p>	<p><b>Cllr John Holdich, Leader &amp; Cabinet Member for Education, Skills, University and Communications</b></p>	<p><b>January 2017</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Central Councillors: Hussain, Amjad Iqbal, Jamil.</p>	<p>Relevant Internal and External Stakeholders</p>	<p>Emma Everitt – Capital Projects and Assets Officer Tel: 01733 863660 emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>12. <b>Uncollectable debts in excess of £10,000 – KEY/28NOV16/01</b> Council Tax, Housing Benefits, Sundry and Business Rates</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>January 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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13.	<b>Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02</b> To agree amendments to the Serco Partnership Contract	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant stakeholders and Serco.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14.	<b>Serco ICT Contract Amendments – KEY/28NOV16/03</b> To agree amendments to the Serco ICT Contract.	<b>Councillor David Seaton Cabinet Member for Resources</b>	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant stakeholders and Serco.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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15.	<b>Council Tax and NNDR – KEY/28NOV16/04</b> To agree the calculation of the Council Tax base for 2017/18.	<b>Cabinet</b>	<b>6 February 2017</b>	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
16.	<b>Amendment of Existing Loan Arrangements to Empower – KEY/28NOV16/05</b> To agree the further amendment to existing arrangements to Empower.	<b>Cabinet</b>	<b>27 February 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	John Harrison Corporate Director Resources John.harrison@peterborough.gov.uk Tel: 01733 452520	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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17.	<p><b>Section 256 Agreement Care at Home</b>  <b>KEY/12DEC16/01</b>            To seek permission to enter into a S256 Agreement with the NHS to allow Peterborough City Council to commission Care at Home Services on their behalf realising economies of scale and higher degree of market management.</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>April 2017</b></p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Karen Hodsdon - Senior Category Manager            karen.hodsdon@peterborough.gov.uk            01733 384647</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
18.	<p><b>Section 256 Agreement CCG -</b>  <b>KEY/26DEC16/01</b>            Approval to enter into a Section 256 with the CCG, to deliver health support to children and young people.</p>	<p><b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b></p>	<p><b>January 2017</b></p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Consultation held with the CCG and Cambridgeshire County Council, relevant internal departments &amp; external stakeholders as appropriate.</p>	<p>Pam Setterfield, Commissioner for Child Health and Wellbeing            Tel: 01733 863897            pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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19.	<p><b>Enter into a Section 75 agreement with Cambridgeshire and Peterborough Foundation Trust</b>  <b>KEY/26DEC16/02</b>            Approval to continue to deliver the health visiting service and the Family Nurse Partnership.</p>	<b>Councillor Diane Lamb Cabinet Member for Public Health</b>	<b>January 2017</b>	Health Scrutiny Committee	All	Consultation with CPFT, as current provider, relevant internal departments & external stakeholders as appropriate.	Pam Setterfield, Commissioner for Child Health and Wellbeing Tel: 01733 863897 pam.setterfield@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20.	<p><b>Shared Trading Standards Service - KEY26DEC16/03</b>            To approve a sharing agreement with Cambridgeshire County Council.</p>	<b>Councillor Irene Walsh Cabinet Member for Communities and Environment Capital</b>	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Gell: Head of Regulatory Services Tel: 01733 453419 peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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21.	<b>Day Opportunities Framework Agreement - KEY26DEC16/04</b> To approve the award of a place on the framework to successful external providers following a competitive tender exercise	<b>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</b>	<b>January 2017</b>	Adult and Communities Scrutiny Committee	All	Engagement with service users, family members and carers and current provider. Relevant internal and external stakeholders.	Peter Brennan: Head of Commissioning (Mental Health and Integrated Learning Disabilities) Tel: 01733 452474 Peter.brennan@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
22.	<b>Passenger Transport Services - KEY/26DEC/05</b> Implement Passenger Transport framework to provide transport services to mainstream and SEN pupils Expenditure over £500k	<b>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</b>	<b>February 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant Internal & external stakeholders	Bryony Wolstenholme Bryony.wolstenholme.peterborough.gov.uk  01733 317452	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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23. 03	<b>Implementation of Public Space Protection Orders – KEY/9JAN17/01</b> For the Cabinet Member to approve the implementation of Public Space Protection Orders following public consultation.	<b>Councillor Walsh, Cabinet Member for Communities and Environment Capital</b>	<b>January 2017</b>	Adult and Communities Scrutiny Committee	All	A full public consultation on the proposed public space protection orders	Laura Kelsey, Anti-Social Behaviour Co-ordinator Tel: 01733 453563 laura.kelsey@pet-erborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>24. <b>Renewals Policy – KEY/9JAN17/02</b>            To approve the Housing Renewals Policy 2017 - 2019. The purpose of the Policy is to detail the types of assistance the Council may make available, the circumstances in which persons will be eligible for assistance and how the amount of any assistance will be calculated. The Policy also details the conditions that will apply to the provision of assistance and how and in what circumstances any assistance made may be repaid.</p> <p>94</p>	<p><b>Councillor Walsh, Cabinet Member for Communities and Environment Capital</b></p>	<p><b>January 2017</b></p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Belinda Child            Head of Housing and Health Improvement            Tel: 01733 863769            Belinda.child@pe            terborough.gov.uk</p> <p>Sharon Malia            Housing Programmes Manager            Tel: 01733 863764            sharon.malia@pe            terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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25.	<b>Empty Homes Strategy – KEY/9JAN17/03</b> To approve the Empty Homes Strategy.	<b>Councillor Walsh, Cabinet Member for Communities and Environment Capital</b>	<b>February 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@petborough.gov.uk  Sharon Malia Housing Programmes Manager Tel: 01733 863764 sharon.malia@petborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
26.	<b>Schools Budgets – KEY/9JAN17/04</b> Approval of schools budget plans for 2017/18	<b>Cabinet</b>	<b>16 January 2017</b>	Growth, Environment & Resources Scrutiny Committee	Relevant internal and external stakeholders	Steve Whitley, Head of Schools & Settings Finance, Tel: 01733 864101 Steve.whitley@Petborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.	

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27.	<p><b>Junction 20 Capacity Improvements (A47/A15 interchange) – KEY/23JAN17/01</b></p> <p>Recommendation to approve the virement of £1.3 million from the Bourges Boulevard Phase 2 Improvements project to the Jct 20 Capacity Improvements project. This is in order to undertake additional works whilst on site to avoid future disruption to the network and as such maximise the use of available funding. Both projects are fully funded by the Local Enterprise Partnership (LEP)</p>	Cabinet Member for Growth, Planning, Housing and Economic Development	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	Gunthorpe, Dogsthorpe and Paston & Walton Councillors: Ash, Saltmarsh, Sharp, Bond, Davidson, Fower, Barkham, Sandford, Shaheed	Relevant internal and external stakeholders.	Martin Brooker (Senior Engineer) E-mail: Martin.Brooker@peterborough.gov.uk Tel: (01733) 45269	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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<p>28. <b>DNA Programme – KEY/23JAN17/02</b></p> <p>97 Approve continuation of the ‘Peterborough DNA’ programme up to September 2017 following receipt of a grant to the value of £3m from Innovate UK (formally the Technology Strategy Board) in March 2013; and Delegated authority to the Governance Board to authorise the award of an additional grant to Opportunity Peterborough Limited to the value of £286k for accumulated and prospective projects under the Peterborough DNA programme.</p>	<p>Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p><b>January 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Charlotte Palmer, Environment, Transport and Future City Manager Tel: 01733 453538 Email:charlotte.palmer@peterborough.gov.uk Tel: 01733 453538</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>29.</b> <b>Local Transport Plan Programme of Capital Works for 2017/18 - KEY/23JAN17/03.</b></p> <p>To approve the 2017/18 programme which includes the integrated transport programme, highway maintenance programme and the bridge maintenance programme.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p><b>March 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Lewis Banks Principal Transport Planning Officer Tel: 01733 317465 lewis.banks@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p>1. <b>Potential Energy Joint Venture – KEY/07MAR16/04</b>                      For Cabinet to consider and approve a potential energy joint venture.</p>	<p><b>Cabinet</b></p>	<p><b>6 February 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn                      Waste Partnership Manager                      Tel: 01733 864739                      Richard.pearn@pe-terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<b><i>DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i></b>
<b>Shared Lives</b> - To seek permission to consult with relevant parties on the Commissioning Board decision to deregister the service, support service users and carers into alternative care arrangements	<b>Deputy Cabinet Member for Integrated Adult Social Care and Health</b>	<b>February 2017</b>	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Janet Warren Assistant Commissioner Tel:01733 863865 janet.warren@pete.rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED DECISIONS**

<i><b>DECISION REQUIRED</b></i>		<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
1.	<b>Food Safety Service Plan</b> – To approve the service plan.	<b>Councillor Irene Walsh Cabinet Member for Communities and Environment Capital</b>	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@poeterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

2.	<p><b>Vivacity Funding –</b> To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>January 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
102	<p><b>Vivacity Premier Fitness Invest to Save Scheme -</b> To authorise investment in developing Vivacity Premier Fitness on an invest to save basis</p>	<p><b>Councillor David Seaton Cabinet Member for Resources</b></p>	<p><b>January 2017</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></b></p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
4.	<b>Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe -</b> To authorise the sale of Welland House, Dogsthorpe	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	Dogsthorpe Councillors: Ash, Saltmarsh, Sharp	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5.	<b>Council Tax Support Scheme 2017/2018 –</b> To recommend the scheme to Council.	<b>Cabinet</b>	<b>16 January 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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6.	<b>Budget Proposals Second Tranche Consideration</b> – To approve the consultation on the second tranche of Budget Proposals.	<b>Cabinet</b>	<b>6 February 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
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7.	<b>Budget Proposals Second Tranche Recommendation</b> – To recommend the second tranche of budget proposals to Council.	<b>Cabinet</b>	<b>27 February 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
8.	<b>Procurement Strategy –</b> To update Cabinet on the procurement strategy.	<b>Cabinet</b>	<b>27 March 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	<b>Proposal for Loan of Senior Management Staff Under Joint Arrangements –</b> To approve a sharing agreement for senior management staff.	<b>Councillor Seaton Cabinet Member for Resources</b>	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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106	<b>10. School Organisation Plan Addendum</b> Update to the School organisation plan (2015-2020) - school place planning and demography and proposals for expansion of primary and secondary schools	<b>Cabinet</b>	<b>16 January 2017</b>	Children and Education Scrutiny Committee	All	Relevant internal departments & external stakeholders as appropriate.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
	<b>11. Safer Peterborough Partnership Plan 2017 - 2020</b> To recommend the Safer Peterborough Partnership 2017 – 2020 for approval by full Council.	<b>Cabinet</b>	<b>27 March 2017</b>	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders	Hayley Thornhill Senior Policy Manager Tel: 01733 864112 hayley.thornhill@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<b>12.</b> <b>Funding of Information, Advice and Guidance services within the voluntary sector -</b> To authorise award of grants.  107	<b>Councillor David Seaton</b> <b>Cabinet Member for Resources</b>	<b>January 2017</b>	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

### **PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

### **GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

### **GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment) Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

### **PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Health Protection, Health Improvements, Healthcare Public Health.

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